

MINUTES
City of Monona
Landmarks Commission
Wednesday July 8, 2020

Chair Schilling called the meeting of the Monona Landmarks Commission to order at 4:34 PM.

Present: Chair Kristie Schilling, Mr. Rick Bernstein, Ms. Branda Weix, Ms. Mary Murrell, Ms. Anne Wellman, and Ms. Rebecca Holmquist

Absent: Mr. Erik Lincoln

Also Present: Douglas Plowman, City Planner

Approval of Minutes

A motion by Ms. Murrell, seconded by Ms. Holmquist, for the approval of the minutes of June 10, 2020 carried with no corrections.

Appearances

There were no appearances.

Unfinished Business

A. Discussion and Potential Acceptance of 4123 Monona Drive Landmark Documentation

Planner Plowman updated the Commission on the documentation. The suggested edits to the application form from the previous meeting have been made, the content remains unchanged. Ms. Murrell raised the question of whether the property is in the Winnequah Road mound group. It was suggested that the State Archaeologist may be the best point of contact, and it was recommended that this be added to the document once this is known.

A motion was made by Mr. Bernstein, seconded by Ms. Wellman, to accept the Landmark Documentation for 4123 Monona Drive with the condition that information about the Winnequah Road mound group be added to the application as it becomes known.

The motion carried.

B. Discussion of National Register Event – July 22nd at 7:00 pm

Planner Plowman reviewed the status of the CLG grant, and that the will of the Commission was to organize a National Register Event for July in advance of a formal RFP. Letters were sent to those listed as potentially eligible properties, with a Zoom meeting scheduled for July 22nd and a presentation by Joe DeRose from the State Historical Society. Responses to date have been mixed, with somewhat muted interest. Plowman will follow up with the commercial properties, and asked for Commission assistance on contacting residential properties personally.

Ms. Murrell asked for clarity on the process, and asked how long the wait time would be. The plan is to have a list of those interested to finalize the RFP at the August meeting. Mr. Bernstein agreed that there isn't much chance to wait, as the project needs to be completed by the end of August 2021. Planner Plowman clarified that once interest levels have been understood, there can be discussion of evaluation criteria if cost of nominations are greater than available funds. Mr. Bernstein also clarified that this can also be done incrementally, with additional properties included in a later RFP if demand arises.

C. Discussion of Springhaven Pagoda Roof Repair

An update was provided by Planner Plowman, who has had a discussion with Mr. Eagan at Iconica on the project. Although Iconica wouldn't necessarily work on the project, he has contacts who he believes can assist with this. It was shared that this is a small and difficult task. Planner Plowman has been working on gathering both materials for an RFP, as well as understanding the projected cost with a potential Capital Budget request. The projected cost seemed reasonable as compared to previous bids, and next steps will be discussed at the August meeting.

New Business

A. Discussion and Potential Action for Donation to Historic Blooming Grove Historical Society Back Porch Renovation Fund

Chair Schilling received a fundraising letter from the Historical Society who are renovating their back porch, and asked if there was money in the Landmarks Budget for a possible donation. Planner Plowman shared that the Commission has a small budget, but a nominal \$100 donation would be possible.

A motion was made by Ms. Murrell to approve a \$100 donation to the Historical Blooming Grove Historical Society for their Back Porch Renovation Fund by the City of Monona Landmarks Commission.

The motion failed for lack of a second, and was tabled until more information could be gathered.

Ms. Holmquist asked if the City of Monona was making their own donation, rather than just coming from the Commission. Ms. Murrell asked if the City typically gives to this type of cause, Ms. Wellman responded that she believes they did for the front porch. Planner Plowman will investigate if another donation will, or has been made. Ms. Holmquist shared that she believes that any donation should come from the City's budget, and not the Commission.

B. Staff Updates

i. Monona Mound Marker

Planner Plowman updated the Commission that the marker will be ready shortly. He has been working with Public Works to place the stone, and the property owner for their permission. A small gathering outside of the meeting was the preferred dedication, as well as contacting the Herald Independent and web updates.

ii. Historic Monona Walking Tour

Planner Plowman shared that the Senior Center newsletter picked up the Historic Monona Walking Tour and has had a number of requests for paper maps to be mailed out.

Upcoming meetings

Upcoming meetings are scheduled for August 12, 2020 and September 9, 2020.

Adjournment

A motion by Ms. Holmquist, seconded by Mr. Bernstein, to adjourn carried. (5:21pm)

Submitted by,

Doug Plowman, City Planner