

MINUTES
MONONA PARK AND RECREATION BOARD
Virtual Zoom Meeting
Tuesday, July 14 2020

The regular meeting of the Park and Recreation Board for the City of Monona was called to order by Co-Chair Doug Wood at 6:03 pm.

Roll Call

Present: Chair Doug Wood, Co-Chair Molly Grupe, Rachel Groman, Jeff Hinz, Tony Gomez-Phillips, Pat Howell, Jennifer Kahl, Kelly Slack Parks & Recreation Director Jake Anderson, City Planner Douglas Plowman

Absent: Thom Evans

Minutes: Jeff Hinz made a motion seconded by Jennifer Kahl to approve the June 9 and June 30 minutes

Appearances

A. None

Unfinished Business

A. None

New Business

A. Discussion/Recommendation Winnequah Park Encroachment - 1224 Birch Haven Circle

Anderson noted that the packet included items from the Zoning Board of Appeals meeting in April that showed a boundary survey map with encroachments of a boat lift structure and shed on city property. City Planner Douglas Plowman was in attendance and gave a recap to the board on the meeting in regards to the granting of a variance for a home addition. Homeowners Nick & Katie Novak was also in attendance and discussed the following:

- Removal of the boat lift and/or shed would be a hardship for access to the channel, and storage among resale value of the house. They stated they were unaware the the structures were on city property or the approximately .2 acre of land that as previously maintained as private property was part of Winnequah Park. They also noted that they would love to keep both structures and do whatever it takes to keep them.

Discussion from committee members asked questions about the original building permit that was approved by the city for the construction of the shed, and also if Anderson was aware of any other issues like this in the city.

The consensus from a majority of the committee was to uphold the recommendation of removal of the boat lift but allow for a year to year lease of the shed. The following official actions took place.

Jeff Hinz made a motion seconded by Kelly Slack to recommend removal of the boat lift structure and allow for a lease of the shed until the sale of the property. Motion fails on a 5-2 vote

Pat Howell made a motion seconded by Rachel Groman to allow a yearly lease for both the boat lift structure and shed until the sale of the property. Motion fails on a 4-3 vote

Molly Grupe made a motion seconded by Tony Gomez-Phillips to recommend removal of the boat lift structure and a year to year lease of the shed. Motion carried on a 5-2 vote.

B. Discussion/Recommendation Winnequah Park lease/easement request 5204 Winnequah Rd

Applicant Jess Patton of 5204 Winnequah Rd thank the board for all their work in regards to encroachment requests and officially withdrew his request for lease/easement request. No other official action as taken.

C. 2021-2025 Capital Budget Discussion (1st Read)

Anderson presented the first read of the capital budget with the largest project being construction of park improvements at Stone Bridge Park. Some discussion of the committee on status of encroachment surveys and what parks currently have been surveyed for other parks. No action was taken at this meeting.

D. Discussion/Recommendation of engineering proposal Stone Bridge Park & Monona Community Center landing projects

Anderson presented the contract for engineering services for Stone Bridge Park for park improvements and indicated that the kick-off meeting will be held after approval of the contract. Anderson noted the priority was storm water management and installation of the underground wet pond which would dictate a lot of what park improvements would be.

Pat Howell made a motion to recommend approval of the Strand contract, seconded by Molly Grupe. Motion carried.

E. Discussion/Recommendation of proposed park sign for Grand Crossing Park

Anderson presented a proof of an additional sign at Grand Crossing Park on the Yahara River side of the park for identification of a city park from the water and also from Broadway. The committee wanted to look at additional locations/options for the location that Anderson recommended.

Jeff Hinz made a motion to table this item to a future meeting, Jennifer Kahl seconded the motion. Motion carried.

Director's Report & Questions to Staff from Committee

- A. Jake Anderson – Parks & Recreation Director
 - No report was made due to time constraints

Adjournment

A motion to adjourn by Jeff Hinz seconded by Molly Grupe was carried at 8:41 pm.