

**Minutes
San Damiano Project Steering Committee
September 15, 2021**

Mayor O' Connor called the meeting to order at 5:02 pm.

Present: Mayor Mary O' Connor, Andrew Kitslaar, Alder Doug Wood, Wes Mosman Block, Loreen Gage, Kyla Beard, Rebecca Holmquist, Kelly Slack, and Marliee Gorman.

Excused: Alder Nancy Moore.

Also Present: City Administrator Bryan Gadow.

APPEARANCES

None

NEW BUSINESS

A. Member introductions.

Each member and staff present provided a discussion of their background and interest for being involved in the steering committee.

B. Discussion general background on committee setup, structure, and meetings.

Mayor O' Connor and Andrew Kitslaar provided an overview of the roles of the City and the Friends of San Damiano related to the property, the fundraising campaign, and the future community master planning process.

C. Discussion regarding future meeting schedule, discussion topics, and future agenda items.

The Steering Committee discussed schedule a next meeting date in late October provide additional background information on the history of the property and the City's purchase and schedule a future November date for a half-day facilitated discussion session on how to determine next steps in the community master plan process.

D. Schedule Next Meeting Date.

The Steering Committee tentatively agreed on a late October next meeting date, pending responses to a Doodle poll.

ADJOURNMENT

A motion was made by Alder Wood, seconded by Mr. Kitslaar to adjourn the meeting, and proceed on a tour of the San Damiano property and residence. The motion carried. (6:11 pm)