

**Minutes**  
**Monona Public Library Board**  
**Library Board Room**  
**September 21, 2021, 7:00 p.m.**

**I. Roll Call**

Library Board Trustees Present: Mary Anderson, President; Todd Stebbins, Vice President; Roselyn Ebel, Secretary; Jennifer Fonner, School Board Representative; Erinn Monroe-Nye, Community Representative  
Library Board Trustees Absent: Jennifer Kuhr, Alderperson (arrived later)  
Library Staff Present: Director Claringbole

**II. Call to Order**

President Anderson called the meeting to order at 7:02 p.m.

**III. Approval of Minutes**

Trustee Monroe-Nye motioned to approve Minutes for August 2021. Trustee Ebel seconded. Motion passed.

**IV. Consent Agenda**

- A. Review of and Approval of Bill Payments, Financial Report and Activity Report  
Vice President Stebbins motioned to approve Bill Payments, Financial Report, and Activity Report for August 2021. Trustee Monroe-Nye seconded. Vice President Stebbins inquired about revenue items that are down such as room rentals, copier receipts, etc. that have been impacted by the building begin closed. Director Claringbole estimates that the gap will be closed somewhat by the end of the year but there will likely be some shortage in these line items at year end. Motion passed.

**V. Library Directors Report**

- A. Services During Pandemic  
Programs remain mostly virtual at Monona Public Library. The few other libraries who are having in person programs are limiting attendees and maintaining masks/distancing. Staff are now looking at programming going into the fall/winter season and what can be offered with distancing/virtual.

With the community read delayed until spring, staff are working to set up programming surrounding anti-racism topics to start now.

Jennifer Fonner suggested programming in conjunction with the schools.

- B. Operating Budget  
Will be discussed later in Board discussion topics.
- C. Capital Budget

Director Claringbole attended committee of the whole yesterday and there were no questions on his proposal for the bathroom renovation and dumpster moving.

**D. Retaining Wall**

Project is near completion; Director Claringbole will be reviewing the punch list to finalize this project.

**E. Friends**

The Friends are undertaking some planning to see how they can support the library going forward.

**VI. Board Discussion Topics**

**A. Operating Budget**

The Board discussed Director Claringbole's proposed Operating budget, including line items with increases. The Board discussed to the personnel lines as proposed, and the pros and cons.

**B. Library Programs**

The Board offered feedback and brainstorming regarding future programming and services as the pandemic continues.

**C. Book, Television & Movie Recommendations**

The Board shared their book, television, and movie recommendations.

**VII. Board Votes**

**A. Vote to approve Operating Budget 2022**

Trustee Fonner motioned to approve the proposed operating budget as prepared with a 0% increase and alternatively with a 1% increase. Trustee Monroe-Nye seconded. Motioned passed.

**VIII. Announcements**

A. Next Board Meeting is October at 19 at 7:00 p.m. in the library.

B. Loud in the Library is January 29, 2022.

**IX. Adjournment**

Vice President Stebbins motioned to adjourn the meeting. Trustee Fonner seconded. President Anderson adjourned the meeting at 8:48 p.m.

Minutes recorded by Roselyn Ebel  
Approved October 19, 2021