

Minutes
Monona Public Library Board
Library Board Room
November 15, 2022, 7:00 p.m.

- I. Roll Call
Library Board Trustees Present: Mary Anderson, President; Roselyn Ebel, Vice President; Joseph Swinea, Secretary; Kathy Thomas, Alder; Margaret Clark, Community Representative; Jennifer Fonner, Community Representative
Library Board Trustee Absent: Erinn Monoe-Nye, Community Representative
Library Staff Present: Director Claringbole
- II. Call to Order
President Anderson called the meeting to order at 7:07
- III. Approval of Minutes
 - A. Motion to approve the minutes by Vice President Ebel; Board is unanimously in favor of approving
- IV. Consent Agenda
 - A. Trustee Clark makes a motion to approve and Vice President Ebel seconds
 - B. Review of and Approval of Bill Payments, Financial Report, and Activity Report
 - C. Board is unanimously in favor of approving
- V. Library Directors Report
 - A. The new circulation supervisor will be trained by former circulation supervisor at a cost of \$31 an hour, not to exceed \$150
 - B. The new library pillars have generated many positive responses
 - C. 24-hour lockers are not yet ready to be launched to the public so that staff may work out bugs and develop effective systems
 - D. President Anderson mentioned that she has heard appreciative comments from families at Nuestro Mundo School over the library's Spanish-language collection
- VI. Discussion Topics
 - A. Author Consortium Project
 - 1. For \$2,500 per year, the library will receive two to three programs per month.
 - 2. Money for this would come from the Library Fund Balance.
 - 3. The price would be locked in for three years
 - 4. Other area libraries that are using this program have reported that it has gone over very well with their patrons.
 - 5. These programs would be held predominantly online with showings held at the library. Director Claringbole mentioned that he would prefer to hold it here at the library in order to get patrons into the building.
 - 6. The discussions are live streamed and patrons would have a chance of interacting with the authors.
 - 7. This could be linked to book clubs held by the library.
 - 8. Events are archived so the library could have the chance to watch past events

9. There is no word yet on how the engagements are dispersed between the categories Novelists/Poets/Fiction Writers; Business/Career/Personal Growth; and Lifelong Learning
- B. Embracing Equity Leadership Residency
 1. Two people from the library would be immersed in yearlong learning about looking at the community through a Diversity, Equity, and Inclusion lens.
 2. The cost would be \$10,000 for both participants.
 3. Discussion on the topic will be tabled until next month's meeting so that all involved parties will have the opportunity to speak on the subject
 - C. Contract Pay
 1. Director Claringbole would like the board to approve \$150 for the training of the new circulation supervisor
 - D. Column Light Fixtures
 1. We have light fixtures out that need to be replaced at a cost of \$6,500.
 2. Director Claringbole had planned on completing this project in 2023, but the city would like the job completed more quickly.
 3. The library has around \$3,000 left over from the dumpster project plus \$3,000-\$4,000 from the HVAC project that could be allocated for this purpose.
 4. Director Claringbole asked whether or not the board would approve another \$1,000 or so if needed to complete cost overruns. The board unanimously agreed.
 - E. Books, Movies and Show Recommendations
- VII. Action Items
- A. Vote to Approve Use of Fund Balance Dollars
 1. Motion to approve funding the Author Consortium Project made by Vice President Ebel, seconded by Trustee Swinea, and approved unanimously.
 2. Motion to approve funding of Contract Pay for training the new circulation supervisor made by Trustee Clark, seconded by Vice President Ebel, and approved unanimously.
 3. Motion to approve funding (\$6,350) of light fixtures for the outside columns made by Trustee Swinea, seconded by President Anderson and approved unanimously.
 - B. Vote to Approve Board Meeting Date Change. Approved unanimously.
- VIII. Announcements
- A. Next Board Meeting Tuesday, December 20, 2022
 - B. Loud in the Library is coming in January
- IX. Adjournment
- A. Motion to adjourn made by Vice President Ebel, seconded by Trustee Clark, and approved unanimously.

Minutes recorded by Joseph Swinea, Secretary
Approved December 20, 2022