

CITY OF MONONA
Cable TV
Broadband Telecommunications Citizens Commission
Tuesday, July 26, 2011
MINUTES

Commissioners Present: Chair Dennis Kugle, Linda Hoelzel, Lindsay Wood Davis, Paul Meyer, Greg Percy, Carl Davick, Susan Manning

Commissioners absent: David Kinsler, Co-Chair Bob Miller

Staff Present: Media Coordinator Andrew Hagen

Guests Present: Eric Redding,

Chairman Kugle called the meeting to order at 6:05 P.M.

Minutes of the June 28, 2011 were approved with a motion from Commissioner Meyer, and a second from Commissioner Hoelzel. Minutes approved unanimously.

Appearances: There were no appearances.

Old Business

Review and Amending Cable Section of City Ordinances

Mr. Hagen presented his findings about Cable Ordinance updates by other municipalities, finding updates only by Fitchburg and McFarland. Mr. Hagen stated that the McFarland changes seemed to be based on the Madison ordinances, and Mr. Hagen presented a document for Monona based upon the Madison version. Commissioner Davis asked if the video providers need to be contacted regarding the changes. Mr. Hagen reported that he thought it was common practice to notify people of changes, and also that cable administrators were told that telecoms were likely to fight any laws that were stricter than the state laws. Commissioner Manning reported that the Madison based document must be reviewed by the city attorney to make sure it is in line with Act 42 and any other Wisconsin laws.

Commissioner Davis moved and Commissioner Davick seconded that the committee recommend the Cable Ordinances be updated to reflect changes from Act 42, based upon review by legal council. Motion passed unanimously.

New Business

Media Room System Upgrade

Mr. Hagen presented an estimate from AVI systems to update the Media Room in the Public Library. AVI informed Mr. Hagen that the current room controller was no longer supported, and replacing the controller would add about \$4,000 to the total. Mr. Hagen explained that he felt the upgrade is important, and that controller will need to be replaced at some time, so it does make sense to do both. However, Mr. Hagen said the total was significantly higher than he had expected. Chairman Kugle suggested that Mr. Hagen use the estimate to get quotes for the same equipment from other dealers. Chairman Kugle added that if other departments are using the room more, they might be able to contribute some funds to the upgrade. Commissioner Davis suggested contacting Blackhawk church or WPS to find who installed their media systems, and see if they will produce a bid. Commissioner Meyer suggested contacting BSW or R/F Specialties to get equipment quotes. Commissioner Meyer added that many companies who work with government facilities would be willing to lower costs in exchange for service contracts.

Mr. Hagen said he would try to get new or lower bids, and bring the information to the next meeting.

Miscellaneous Business

Mr. Hagen noted that the next meeting on August 22nd would include a presentation about a public notification system. Mr. Hagen said he would contact other departments who may also find use with the system

Cable Administrators Report

Mr. Hagen reported on recent projects, including interviews with City and School officials and the start of the YPTV program. The department also recorded several concerts at the Dean House and Winnequah Park.

Studio Tour

Mr. Hagen and Mr. Redding gave a brief tour of the studio, control room, and head end, explaining the equipment and how the studio is used by school district.

Adjournment. Commissioner Davick moved for adjournment and was seconded by Commissioner Meyer. Motion passed unanimously. Meeting adjourned at 7:10 P.M.

The next meeting will be August 22, 2011.