

Community Development Authority Meeting
April 26, 2011
Minutes Approved May 24, 2011

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The meeting of the Community Development Authority for the City of Monona was called to order by Chair Bob Miller at 7:00 p.m.

Present: Chair Mayor Bob Miller, Aldm. Jim Busse, Mr. Andrew Homburg, Mr. George Lightbourn, and Aldm. Jeff Wiswell

Absent: Mr. Jason Scott, and Mr. John Surdyk

Also Present: Former Mayor Robb B. Kahl, City Administrator Pat Marsh, Planning and Community Development Coordinator Paul Kachelmeier, and CDA consultant Gary Becker from Vierbicher Associates.

MINUTES

A motion was made by Aldm. Busse, seconded by Mr. Homburg, for approval of the minutes of February 22, 2011.

The motion carried.

APPEARANCES

There were no appearances and the appearance section was declared closed.

OLD BUSINESS

There was no Old Business

NEW BUSINESS

6.A. Renew Monona Loan Program

City Administrator Pat Marsh distributed a report on the ranking of applicants for the Renew Monona Loan Program, and he reviewed the applications and rankings with the CDA. He said that there is about \$48,000 in the program for this round.

CDA member George Lightbourn arrived.

The CDA members discussed the rankings.

A motion was made by Mr. Lightbourn, seconded by Mr. Homburg for approval of the top five ranked applications for the Renew Monona Loan Program as ranked by City

staff, and to take the remaining \$2,885 and award it to the next applicant down the list first, and if they do not want to use it then to the next applicant down the list after that, and if neither applicant accepts it then the money will stay in the program fund.

Aldm. Busse stated that for the next round we should add the ranking criteria of credit worthiness.

The motion carried with one naye.

MISCELLANEOUS BUSINESS

7.A. Status of Demolition of City Owned Buildings in the North Part of Monona Drive.

City Administrator Pat Marsh gave an update on the status of the demolition of the two City-owned buildings in the north part of Monona Drive. He said we are going through the process of rebidding it since the company that the project had been awarded to was not able to start the project. All asbestos abatement has been completed he said. These bids could go to the City Council in June he said and then the contractor could start right away.

7.B. Update on Developments

Planning and Community Development Coordinator Paul Kachelmeier gave an update on the status of commercial projects in the City.

7.C. Next Regular CDA Meeting

The next CDA meeting is scheduled for Tuesday May 24, 2011 at 7:00 p.m.

CDA consultant Gary Becker from Vierbicher Associates stated that the CDA should discuss at the next meeting Tax Incremental Financing projects including the discussion of the renewal of TID No. 2 as a donor district to TID No. 4 for 5 more years, or any other TIF District changes that need approval such as expansion of the boundaries of any of the TIF Districts.

Chair Mayor Miller mentioned there is an event being planned by the Chamber of Commerce for a meet and greet with developers at the Monona State Bank building on Bridge Road, and discussion of this event could be added to the agenda too.

Chair Mayor Miller also asked that an agenda item be added under Miscellaneous Business for discussion by the CDA of the status of commercial development project proposals.

ADJOURNMENT

A motion was made by Aldm. Wiswell, seconded by Mr. Homburg to adjourn.

The motion carried.

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8:00 p.m.

A handwritten signature in cursive script that reads "Paul Korbalein". The signature is written in black ink and is positioned to the right of the "8:00 p.m." text.

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