

## PUBLIC WORKS COMMITTEE

August 1, 2012

Approved September 5, 2012

### Minutes

The regular monthly meeting of the Public Works Committee for the City of Monona was called to order at 6:30p.m. by Chairperson Thomas.

Present: Alderperson Thomas, Mr. McConnell, Ms. Busse, Mr. Besch, Mr. Turino, Mr. Podell, Mr. Stolper (arrived 6:35pm)

Excused: Alderman Speight, Mr. Franklin

Also Present: Director Stephany

#### APPROVAL OF MINUTES

A motion by Ms. Busse, seconded by Mr. McConnell to approve the Public Works Committee minutes of June 6, 2012 was carried.

#### APPEARANCES

None

#### OLD BUSINESS

##### 5A: Consider replacing the Yield sign with a Stop sign on Bridge Street at Panther Trail –

A motion was made by Ms. Busse, seconded by Mr. Besch to remove from the table, was carried.

This topic was discussed at the May and June meeting. Director Stephany provided sign installation guidelines and sign type guidelines from the MUTCD for the Committee. The smaller double black arrow sign size of 18" x 36" would be installed if approved, and at an installation height of 7' (above the ground from the bottom of the sign) at the intersection. The resident at 505 Panther Trail is aware of the sign type, size and location of installation. A larger Yield sign is on order and will be moved closer to the intersection, in addition to the double arrow sign.

A motion by Mr. Podell, seconded by Mr. Turino to install the W1-7 sign upon approval of the property owner, was carried. Mr. Stolper voted No with regards to sign height.

(Note, since this meeting the new Yield sign has been installed, and the property owner at 505 Panther Trail decided to not move forward with installing the sign at this time because she did not want to trim the street tree to accommodate the sign. She would like to keep the option for future installation depending on the effectiveness of the Yield sign)

#### NEW BUSINESS

**6A: Review the need for Stop Sign on Royal Avenue (Planning Commission)** – This topic appears on the agenda at the request of the Planning Commission. Speedway gas station at Royal Avenue and SouthTowne will be remodeling their building and parking lot. To address potential future traffic issues the Commission was curious if a Stop sign is needed on Royal Avenue. Director Stephany obtained a traffic engineering opinion from Strand Associates for this recommendation. In summary, the recommendation from Strand Associates is to not install a

new Stop sign due to low traffic collision history, potential increase of driver confusion, and Royal Avenue traffic has priority over traffic entering from private driveways.

A motion was made by Mr. McConnell, seconded by Ms. Busse to deny approval based on the engineer's recommendation was carried.

**6B: Initial Review 2013 Capital Budget** – Chairperson Thomas introduced the capital budget discussion and provided a summary review of the Mayors intent with regards to the 2013 capital budget. Director Stephany provided the department's rough draft to the committee. The rough draft is based on the Mayor and Administrator's initial review. Chairperson Thomas asked what equipment would receive trade-in value that is proposed to be approved, and eliminated. Two lawn mowers, the car replacement, one-ton dump truck, and boom truck would receive trade-in credit. The City has five mowers, three of the model 1435, and two of the model 1600. We purchased a 1435 and 1600 in 2012, and a 1435 in 2010. Mr. Podell wants to make sure that any future mower replacements include electrical maintenance training from the dealer.

Chairperson Thomas clarified the \$60,000 expense dedicated for Well 2. This would be for 2013 engineering expenses. This item has been on the capital projects list, as outlined in the 2005 water utility audit, in addition to the chemical room construction project.

In addition to the draft budget sheets, the public works mechanic also provided the equipment evaluations for the equipment to be replaced.

The remaining items on the capital budget were explained and reviewed.

A motion was made by Mr. Stolper, seconded by Mr. Besch to approve the draft 2013 public works capital budget as presented was carried.

Mr. Stolper noted that he would like to review the equipment replacement guidelines at the September committee meeting.

**7A: 2012 Capital Projects, Road Patching Bid Review** – The City received bids for road patching of four sections of City roads. Payne & Dolan provided the low bid for this work in the amount of \$76,668.75. This will be allocated to the street maintenance account in the capital budget. This work will begin the week of August 20, 2012. Bids were also received from Bartelt Enterprise and Tri-County Paving.

A motion was made by Ms. Busse, seconded by Mr. Besch to recommend awarding the road patching bid to Payne & Dolan for the amount of \$76,668.75 was carried.

**7B: 2012 Capital Projects, Generator Equipment Purchase Bid Review** – The city received equipment bids for the 2012 Generator Project. Director Stephany reported that Leete Generators from the State of California provided the low bid of \$117,289. Upon review of the bids it is recommended that we proceed with the second low bidder, Total Energy Systems from Milwaukee, Wisconsin for the amount of \$118,000. Total Energy would be supplying a stainless steel automatic transfer cabinet versus the metal cabinet from Leete. Stainless steel would require little to no maintenance. The City would also save money with regards to annual maintenance by hiring a local provider.

The engineer's recommendation will be provided with the final, approved copy of the minutes. Landscaping treatments will be added as needed in the future.

A motion was made by Mr. Besch, seconded by Mr. McConnell to recommend the bid award to Total Energy Systems for the amount of \$118,000, based on the engineer's recommendation, the stainless steel transfer switch cabinet, reputation, experience and lower future O&M expenses because they are a more local provider was carried.

NEXT SCHEDULED MEETING: Wednesday, September 5, 2012.

ADJOURNMENT

A motion was made by Ms. Busse, seconded by Mr. Besch to adjourn was carried (7:40pm).

Daniel Stephany  
Director of Public Works