

FINANCE AND PERSONNEL COMMITTEE MINUTES

January 18, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:30 p.m.

Present: Mayor Robb Kahl, Aldermen Jeffrey Wiswell and Douglas Wood

Also Present: City Administrator Patrick Marsh, Darrin Pope of Vierbicher Associates, Inc., Mary Greuel of KL Engineering, Finance Director Marc Houtakker, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wiswell, seconded by Alderman Wood, to approve the minutes of January 3, 2011, was carried.

APPEARANCES

There were no Appearances.

The following item was moved forward in the Agenda to accommodate those present.

NEW BUSINESS

City Administrator Marsh reported a traffic study will focus on the Copps Avenue new clinic area, with a future connection from Stoughton Road to Femrite Drive.

Ms. Greuel reported the current study involves Stoughton Road to Monona Drive and the current Femrite Drive would be vacated to the Meriter Clinic. The State is no longer considering relocation, but three other plans are being studied. Traffic counts should be taken and analyzed in a manner consistent with the Department of Transportation's, but will vary 10-15% due to Beltline traffic. Counts will be taken during non-busy times.

Mr. Pope discussed the plans under consideration, including a traditional signaled intersection. Multiple turns would be required to access Monona Drive. Funding would be through TID 6.

Mayor Kahl and members want this discussed by the Public Works Committee for recommendation by Friday to report by May 6. Finance Director Houtakker retrieved the Public Works Committee minutes which verify this has been approved.

A motion by Alderman Wood, seconded by Alderman Wiswell to approve Resolution 11-01-1748 Approving an Agreement with Vierbicher Associates, Inc. to Provide Engineering Consulting Services for a Traffic Impact Analysis Study of the East Broadway Corridor, was carried.

UNFINISHED BUSINESS

A motion by Alderman Wood, seconded by Alderman Wiswell to Convene in Closed Session Pursuant to Wisconsin Statute Section 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Department Heads) and section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Consideration of claims of Allstate Insurance Company for insured Randall Springen, Jenkins Survey and Design, Inc. ("JSD"), Thomas Moen, R.G. Huston Company, Inc., Kevin Schneider). On a roll call vote, all members voted in favor of the motion.

After reconvening in Open Session:

A motion by Alderman Wood, seconded by Alderman Wiswell to follow the advice of the City Attorney and deny the claim of R.G. Huston Company, Inc., was carried.

A motion by Alderman Wood, seconded by Alderman Wiswell to follow the advice of the City Attorney and deny the claim of Kevin Schneider, was carried.

A motion by Alderman Wood, seconded by Alderman Wiswell to follow the advice of the City Attorney and deny the claim of Allstate Insurance Company for insured Randall Springen, was carried.

A motion by Alderman Wood, seconded by Alderman Wiswell to follow the advice of the City Attorney and approve payment of \$1,000.00 and deny the remainder of the claim of Thomas Moen, was carried.

NEW BUSINESS

Mayor Kahl and City Administrator Marsh reported on their recommendation is to separate the positions of City Engineering and Director of Public Works in the Ordinances. Street design work is currently contracted out, so an in-house Engineer is not needed. This is a return to past practice. A consultant could oversee projects which is more cost effective and flexible. There is not enough design work to justify having an engineer in-house.

Alderman Wood stated an outside consultant may not be neutral and Winnequah Shelter is an example of a project done without an in-house engineer. An in-house engineer is common in municipalities as they supervise other engineers on projects.

Mayor Kahl stated the position advertisement can be for both jobs combined and separate to see what applicants apply. City Administrator Marsh will draft a contract and job description for the next meeting.

A motion by Alderman Wood, seconded by Alderman Wiswell to approve Ordinance 1-11-625 Amending Chapter 2 of the Code of Ordinances Concerning the City Engineering/Director of Public Works for discussion purposes, was carried.

City Administrator Marsh reported Johnson Tree Care would provide an additional brush pick-up at the same rate as stated in the contract. Finance Director Houtakker provided information on costs. Alderman Wood recommends a fifth pick-up be included.

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 11-01-1749 Contract for Brush Collection and Disposal Services, was carried.

A motion by Alderman Wiswell, seconded by Alderman Wood to accept General Fund Accounts Payable Checks Dated December 30, 2010 through January 13, 2011, was carried.

MISCELLANEOUS BUSINESS

There was no Miscellaneous Business.

ADJOURNMENT

A motion by Alderman Wiswell, seconded by Alderman Wood to adjourn, was carried. (7:28 p.m.)

Joan Andrusz
City Clerk