

FINANCE AND PERSONNEL COMMITTEE MINUTES
APRIL 5, 2010

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:33 p.m.

Present: Mayor Robb Kahl, Aldermen Douglas Wood and Kathryn Thomas

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Police Chief Walter Ostrenga, Recreation Director Jake Anderson, City Planner Paul Kachelmeier, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Thomas, seconded by Alderman Wood, to approve the minutes of March 15, 2010, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Police Chief Ostrenga provided information on a \$10,000 grant, that includes matching funds of \$2,500 for usage of on-duty personnel, to encourage seatbelt use. The program will run from April 15 through September 30. Motorists can be stopped for non-usage, along with other violations.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 10-04-1694 Approval of Participation In A Wisconsin Bureau of Transportation Safety Click It or Ticket Mobilization & Sustained Enforcement Patrols 2010 Traffic Grant, was carried.

Alderman Wood reported the Commercial Inspector contract had not been reviewed by the Public Safety Commission. He would like to see the RFP and qualifications. City Administrator Marsh reported a contractor is being used on a case by case basis now, and would continue that way if approved.

A motion by Alderman Wood, seconded by Alderman Thomas to table Resolution 10-04-1695 Approval of Contract for Commercial Electrical Inspection Services, was carried.

Recreation Director Anderson provided information on \$30,000 Capital Budget upgrades for the pool building. The building's plumbing can't be separated, so a problem with a shower requires the entire building's water to be shut off. Water heaters will be fixed and low flow showers installed. Quotes and RFPs were distributed, with Monona Plumbing the lowest bid. The water heaters are eligible for the Focus on Energy grant. Also, the water slide is primed for painting.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 10-04-1696 Award of Contract for Outdoor Pool Plumbing Project, with the third “Whereas” paragraph modified as follows: “...the Parks & Recreation Board has made a recommendation...”, was carried.

City Planner Kachelmeier reported Tully’s II, the first façade grant recipient’s project, was inspected for completion. A summary of expenses was distributed. Invoices marked paid will be requested before reimbursement is given. Also, the open area of one wall of the smoking area was increased to comply with the smoking Ordinance and the banners approved during Monona Drive construction are in compliance.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 10-04-1698 Façade Improvement Program Grant Close Out and Request for Reimbursement for Tully’s II, 6401 Monona Drive contingent upon the City Administrator’s receipt and review of paid invoices verifying the project’s expenses, was carried.

Finance Director Houtakker reviewed Accounts Payables, will have a more detailed financial report for the next meeting, and reports the budget is on track so far this year. City Administrator Marsh reported both Belle Isle lift stations are complete and will be painted and landscaped.

A motion by Alderman Wood, seconded by Alderman Thomas to accept General Fund Accounts Payable Checks Dated March 12, 2010 – April 1, 2010, was carried.

MISCELLANEOUS BUSINESS

City Administrator Marsh reported there have been 18 water main breaks on Monona Drive since March 1st caused by old piping falling apart during the street crushing process.

ADJOURNMENT

A motion by Alderman Thomas, seconded by Alderman Wood to adjourn, was carried. (6:50 p.m.)

Joan Andrusz
City Clerk