

FINANCE AND PERSONNEL COMMITTEE MINUTES  
APRIL 19, 2010

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Council President Thomas at 6:32 p.m.

Present: Council President Kathryn Thomas and Alderman Douglas Wood

Excused: Mayor Robb Kahl

Also Present: City Administrator Patrick Marsh, Recreation Director Jake Anderson, City Planner Paul Kachelmeier, Mark Huber from BT Squared, and City Clerk Joan Andrusz

Excused: Finance Director Marc Houtakker

APPROVAL OF MINUTES

A motion by Alderman Thomas, seconded by Alderman Wood, to approve the minutes of April 5, 2010, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

City Administrator Marsh reported creating TID District 6 and approving the Redevelopment Area No. 6 Plan is the initial step in the redevelopment process. The Community Development Authority has a public hearing scheduled for April 27 and wants to expedite approvals to be able to move forward in the process. There will be a second reading at the City Council on May 17 for approval.

A motion by Alderman Wood, seconded by Alderman Thomas to approve Resolution 10-04-1699 Creating Tax Incremental District No. 6 and Approving the Redevelopment Area No. 6 Plan, was carried.

Alderman Wood and City Administrator Marsh reported the following Resolution concerns Belle Isle only, and is the preliminary conceptual design. Mr. Huber reported he performed the road study. The survey was done by Chuck Nahn of Nahn and Associates using grant funds.

A motion by Alderman Wood, seconded by Alderman Thomas to approve Resolution 10-04-1700 Conceptual Design Engineering Services for 2011 Street and Utility Improvements, was carried.

Recreation Director Anderson provided information on Ahuska Park fencing, reporting the Plan Commission approved the conceptual drawings. Three bids were received with the lowest bidder, Century Fence, chosen. The Park & Recreation Board gave approval with the modification to aluminized wire. A plan drawing was distributed to members for review. Fencing is needed because this field gets extensive use, causing poor conditions for groups scheduled to use it, including schools and the Recreation Department.

A motion by Alderman Wood, seconded by Alderman Thomas to approve Resolution 10-04-1701 Award of Contract for 2010 Ahuska Park Soccer/Football Field Fence, was carried.

City Planner Kachelmeier provided information on East Broadway banner designs approved by the Family Attraction, Retention, and City Promotion Committee. There would be banners on every third light pole for a cost of approximately \$10,000. Once approved, an order would be received within 15 days. Alderman Thomas reports the banners will be numbered and a system set up for Public Works staff to follow for efficient placement and removal. City Administrator Marsh reports the banner company, KBW, will do the first installation and show staff the process. Banners will change in March, May, September, and November. The possibility exists for the March and November installations to coincide with the snowflake installation and removal, and Public Works would do the May and September installations only.

Alderman Thomas reported the Resolution should be amended to reflect the actual number of banners as 57 pairs, and the "Now Therefore" paragraph include after the last sentence, "...to be funded by TIF 2 with supplemental funds from donations." These changes were agreed upon.

A motion by Alderman Thomas, seconded by Alderman Wood to approve Resolution 10-04-1703 Purchase Approval of Banners for East Broadway as amended, was carried.

A motion by Alderman Wood, seconded by Alderman Thomas to accept General Fund Accounts Payable Checks Dated April 2, 2010 – April 15, 2010, was carried.

#### MISCELLANEOUS BUSINESS

There was no Miscellaneous Business.

#### ADJOURNMENT

A motion by Alderman Wood, seconded by Alderman Thomas to adjourn, was carried. (6:50 p.m.)

Joan Andrusz  
City Clerk