

FINANCE AND PERSONNEL COMMITTEE MINUTES
May 2, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Miller at 6:32 p.m.

Present: Mayor Robert Miller, Aldermen Douglas Wood and Jim Busse

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Public Works Director Dan Stephany, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wood, seconded by Alderman Busse to approve the minutes of April 18, 2011, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

City Administrator Marsh reported part of the FEMA reimbursement process is to adopt equipment rates that are trusted by FEMA. Department of Transportation rates have been used historically, but have not been officially adopted. Public Works Director Stephany reported prices are updated annually in the DOT equipment manual for use in FEMA grants and reimbursements. Any future amendments will be assumed without having to revisit yearly. The rates are reasonable and are used by many municipalities. Labor costs are not included. Chassis, plows, and spreaders are included in the \$60-\$80 range per hour.

A motion by Alderman Busse, seconded by Alderman Wood to approve Resolution 11-05-1778 Approval to Adopt Wisconsin Department of Transportation Equipment Rates, was carried.

City Administrator Marsh reported TID 3 was extended one year for Renew Monona loan program funding and is now ready to be dissolved. Immediate action is being requested of the Council, as there is a timing issue. Schenck, the City's auditor, will perform the final audit. Finance Director Houtakker will distribute the small amount left. The Resolution is a standard template.

Finance Director Houtakker, City Administrator Marsh, Public Works Director Stephany, and City Clerk Andrusz answered member's questions on Accounts Payables.

A motion by Alderman Wood, seconded by Alderman Busse to accept the General Fund Accounts Payable Checks Dated April 15 through April 28, 2011, was carried.

MISCELLANEOUS BUSINESS

Finance Director Houtakker reported a transportation figures report is due to the State by May 15. Transportation aids will then be known.

City Administrator Marsh reported Capital Budget narratives will be written for the Committee within two months.

ADJOURNMENT

A motion by Alderman Busse, seconded by Alderman Wood to adjourn, was carried. (6:50 p.m.)

Joan Andrusz
City Clerk