

FINANCE AND PERSONNEL COMMITTEE MINUTES
MAY 4, 2009

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:42 p.m.

Present: Mayor Robb Kahl and Alderman Kathryn Thomas (Note: there are only two members at this time due to delay in City Council approval of Alderman Committee assignments.)

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Alderman Doug Wood, Chuck Nahn of Nahn Associates, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Thomas, seconded by Mayor Kahl, to approve the minutes of April 20, 2009, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business

NEW BUSINESS

Mr. Nahn discussed cost of dredging Belle Isle channels and the lagoon, \$450,000.00. A Department of Natural Resources application is due in June for a grant for half the cost, with the balance covered by the City budget and special assessments to residents. Citizens have been notified at Flood Mitigation Committee meetings. City Engineer Vela reported the DNR has approved the dredged material for use at Oneida Park and the baseball diamonds. Finance Director Houtakker reported borrowing would need to be done before fall start date. City Administrator Marsh will present the project at the DNR's July meeting. Mayor Kahl suggests obtaining letters of support from state officials. Alderman Wood stated the Resolution should include the information in the grant guidelines.

A motion by Alderman Thomas, seconded by Mayor Kahl to amend and approve Resolution 09-05-1632 DNR Recreational Boating Facilities Grant Application Request, to include the following required details:

- Formally request financial assistance by the sponsor
- Authorize a representative to act on behalf of the sponsor to sign documents and take necessary action to complete the proposed project
- Resolve that the applicant will meet the financial obligations of the grant,

was carried.

City Engineer Vela reported citizens were notified there will be a public hearing at the Public Works Committee meeting on May 6 regarding street improvement special assessments, and reviewed the contractor's bids to calculate costs and frontages.

A motion by Alderman Thomas, seconded by Mayor Kahl to approve Resolution 09-05-1633 A Final Resolution to Authorize Street Improvements and Levy Special Assessments for 2009 Street and Utility Construction, was carried.

City Engineer Vela discussed the bidding process for the 2009 Capital Budget item well and reservoir roof replacements, and that he is comfortable with choosing the low bidder after consulting with former Alderman Paul Ament. Alderman Thomas requested a list of bids in future, and was provided a summary.

A motion by Alderman Thomas, seconded by Mayor Kahl to approve Resolution 09-05-1634 Award of Bid for the Removal and Replacement of Existing Flat Roofs at Reservoir No. 1, Well House No. 3 and Reservoir No. 3, was carried.

Finance Director Houtakker and City Engineer Vela provided information on accounts payables.

A motion by Alderman Thomas, seconded by Mayor Kahl to accept General Fund Accounts Payable Checks Dated April 17 and 30, 2009, was carried.

MISCELLANEOUS BUSINESS

Finance Director Houtakker and City Administrator Marsh provided information on the Quarterly Financial Report. Mayor Kahl requests a report for the next meeting regarding a State levy loss of 1% and 3%. Capital planning will be done for two additional years by staff with committees.

A motion by Alderman Thomas, seconded by Mayor Kahl to accept the Quarterly Financial Report, was carried.

City Administrator Marsh reminds members that tonight's meeting begins the summer schedule of one meeting per month.

ADJOURNMENT

A motion by Alderman Thomas, seconded by Mayor Kahl to adjourn, was carried. (7:25 p.m.)

Joan Andrusz
City Clerk