

FINANCE AND PERSONNEL COMMITTEE MINUTES  
May 17, 2010

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:10 p.m.

Present: Mayor Robb Kahl, Aldermen Douglas Wood and Jeffrey Wiswell

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Community Development Authority Chairperson Cari Fuss, City Planner Paul Kachelmeier, Acting Library Director Erick Plumb, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wood, seconded by Alderman Wiswell, to approve the minutes of April 19, 2010, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 10-05-1705 A Final Resolution Authorizing Street Improvements and Levying Special Assessments Against Benefited Properties on Shore Acres Road, Schofield Street, Starry Avenue and Wallace Avenue, was carried.

City Administrator Marsh reported City Engineer Rich Vela was unable to attend tonight, but that there were no changes to Resolution 10-05-1705.

Ms. Fuss provided information on the housing renewal program reporting that a new TIF law allows an additional year on a TID that will close. The City will receive \$125,000 for 0% interest, \$10,000 maximum, 10-year loans to residents to expand or improve homes at or below the median value of \$239,000. Mayor Kahl reports there is increased support from the banking community for the 0% rate, which may encourage home purchases and further spending on updates. Loans will be available on a first come, first served basis and will be re-loaned as money is returned. Applications will be scored prior to granting, with the applicant kept anonymous.

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 10-05-1706 Approval of CDA "Renew Monona" Housing Stock Renewal Loan Program, was carried.

City Planner Kachelmeier discussed the use of Richard Fritz's property for a UW health clinic. A CSM is required because the lot doesn't front a street. John Livesey would need to buy part of a lot for this project. Two conditions would apply: Lot 2 would not be transferred without joint ownership with another lot that has street access, and the access easement has to remain open.

A motion by Alderman Wood, seconded by Alderman Wiswell to approve Resolution 10-05-1709 Approval of a 2-Lot Certified Survey Map (CSM) for Property at 950 to 1050 East Broadway to Subdivide Lot 1 of CSM 10807, was carried.

City Administrator Marsh distributed a report comparing landscaping proposals for the entry feature. City Planner Kachelmeier reported the Plan Commission chose the most interesting design from three applicants, rather than the lowest bidder. A sub-committee will look at proposals by Mid-July. Mayor Kahl reported any designs will go through the City Council and other options will be discussed for future projects.

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 10-05-1708 Approving a Contract for Landscape Architectural Services with Ken Saiki Design, Inc., was carried.

A motion by Alderman Wood, seconded by Alderman Wiswell to Convene in Closed Session under Wisconsin Statute section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Discussion of Wisconsin Professional Police Association Grievance 10-00271) and section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Development agreements with Livesey Company and Homburg Realty, Inc.). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 10-05-1707 Approving a Development Agreement with Livesey Company for UW Health Yahara Family Medicine Clinic at 1000 East Broadway, was carried.

A motion to table Resolution 10-05-1711 Approving a Development Agreement with Homburg Realty, Inc. for Princeton Club Xpress at 6400 Monona Drive, was carried.

City Administrator Marsh reported the Agreement Between Monona Library Board and Dane County, Wisconsin Municipal Employees Local 60 AFSCME, AFL-CIO Monona Library Unit parallels other bargaining unit agreements with increases of 2.75% for 2010 and 2011 and 3% for 2012 and 2013. The employee portion of health insurance will be phased in. Acting Library Director Plumb reports this affects four employees. The agreement was worked on by himself, Library Director Demita Gerber, City Administrator Marsh, and Executive Secretary Leah Kimmell, and was approved by the Library Board. Mayor Kahl thanks Acting Library Director Plumb for his work on this project.

Finance Director Houtakker reviewed Accounts Payables. Mayor Kahl directs City Administrator Marsh to look at other Internet providers due to recent service outages.

A motion by Alderman Wood, seconded by Alderman Wiswell to accept General Fund Accounts Payable Checks Dated April 16, 2010 – May 13, 2010, was carried.

MISCELLANEOUS BUSINESS

Finance Director Houtakker provided an overview of the 2009 Year-End Budget Report; stating actions taken to balance the budget (furloughs, overtime cut back, hiring freezes, etc.) were successful. Accounts over budget were balanced by those under budget throughout. The levy limit for the swimming pool was increased to cover shortages. Also, the 2010 budget is on schedule so far.

A motion by Alderman Wiswell, seconded by Alderman Wood to accept the 2009 Year-End Report on the budget, was carried.

Finance Director Houtakker provided background information, an overview, and answered member's questions on all TIF accounts Annual Reports.

A motion by Alderman Wiswell, seconded by Alderman Wood to accept the TIF Annual Reports, was carried.

ADJOURNMENT

A motion by Alderman Wiswell, seconded by Alderman Wood to adjourn, was carried. (7:28 p.m.)

Joan Andrusz  
City Clerk