

FINANCE AND PERSONNEL COMMITTEE MINUTES

August 1, 2011

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Council President Wood at 7:00 p.m.

Present: Council President Douglas Wood and Alderman Jim Busse

Excused: Mayor Robert Miller

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Public Works Director Dan Stephany, Darrin Pope of Vierbicher Associates, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Busse, seconded by Council President Wood to approve the minutes of July 18, 2011, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Public Works Director Stephany provided information on Resolution 11-08-1790 Approving an Agreement with the City of Madison for the Interconnection of Municipal Water Systems, which was approved at the July Public Works Committee meeting. Madison Water Department approved the document, which is a template used from their agreement with Fitchburg and outlines which municipality is responsible for, and pays for, each location. This project will be a benefit to Monona because low flows occur during times of heavy usage such as fires.

The Winnequah Road/Monona Drive interconnection will be part of the Monona Drive Phase 2 reconstruction. The interconnection at Industrial Drive and Nob Hill Road is amply funded in the 2012 Capital Budget. Finance Director Houtakker reported the amount was reduced from the engineer's estimate to a more realistic amount. Monona has to supply only the main and valve which reduces the cost.

A motion by Alderman Busse, seconded by Council President Wood to approve Resolution 11-08-1790 Approving an Agreement with the City of Madison for the Interconnection of Municipal Water Systems, was carried.

City Administrator Marsh distributed a new document pertaining to Resolution 11-08-1791 Award of Contract for Design Engineering Services for East Broadway/Copps Avenue Intersection Improvements. Vierbicher Associates provided a proposal. Per City policy, four other firms were contacted with the only other bid received from Strand Associates.

Mr. Pope reported the traffic study was included, along with a geotechnical survey and report. Concerns were raised by Dane County regarding the subsoil, and a permit may not be granted without this analysis and soil borings. Contract administration for construction observation and bidding will be administrated by Vierbicher because the City doesn't have an engineer or engineer assistant. The cost for this could be reduced if hiring takes place. The City of Madison will install some of the components of the traffic signal and then takes over operation.

A motion by Alderman Busse, seconded by Council President Wood to approve the Strand Associates proposal for Resolution 11-08-1791 Award of Contract for Design Engineering Services for East Broadway/Copps Avenue Intersection Improvements, was carried.

Finance Director Houtakker reviewed various Accounts Payables expenditures and answered member's questions.

A motion by Alderman Busse, seconded by Council President Wood to accept the General Fund Accounts Payable Checks Dated July 15 through July 28, 2011, was carried.

MISCELLANEOUS BUSINESS

There was no Miscellaneous Business.

ADJOURNMENT

A motion by Alderman Busse, seconded by Council President Wood to adjourn, was carried. (7:28 p.m.)

Joan Andrusz
City Clerk