

FINANCE AND PERSONNEL COMMITTEE MINUTES
OCTOBER 12, 2009

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:30 p.m.

Present: Mayor Robb Kahl and Alderman Douglas Wood

Excused: Alderman Kathryn Thomas

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Craig and Sherri Hayes of Tully's II, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wood, seconded by Mayor Kahl, to approve the minutes of September 21, 2009, was carried.

APPEARANCES

There were no appearances.

UNFINISHED BUSINESS

The decision was made to remain in Open Session to discuss the Claim of Diane Storck. Mayor Kahl reported this claim has been considered before and staff has provided additional information.

A motion by Alderman Wood, seconded by Mayor Kahl to authorize payment of \$415.00 for power washing, with Fire Chief Van Etten to view the property to determine the effectiveness of the power washing. On a roll call vote, all members voted in favor of the motion.

NEW BUSINESS

City Administrator Marsh reported on Resolution 09-10-1657 Façade Improvement Grant Approval for Tully's II Façade Addition and Renovation. The application has been modified to be easier to use and understand. If the City Council approves, applications will be approved by the Finance and Personnel Committee. Plans must be in line with State law. Staff will approve on site. Receipts and invoices will be collected. Mayor Kahl reports if costs change the City would still reimburse half the costs up to \$10,000. Staff will fill in the revised form for Mr. Hayes to sign. Mr. Hayes reported the process was understandable and has gone well; City Administrator Marsh and City Planner Paul Kachelmeier have been very helpful throughout; and that he is able to make more improvements with better materials because of the City's help. Mayor Kahl asks Mr. Hayes for his input on the process, as he is the first to apply. Mr. Hayes stated other businesses may call him for input. City Administrator Marsh reported this is a unique situation as the work was begun and the applicant was told it may or may not be approved.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 09-10-1657 Façade Improvement Grant Approval for Tully's II Façade Addition and Renovation, was carried.

City Administrator Marsh provided information on Resolution 09-10-1655 Supporting the Office of Energy Independence "25 x 25" Goal and Declaring Monona a Wisconsin Energy Independent Community. Any funds received must be used for projects that impact energy efficiency of the City. This was brought forth last December but the Council didn't vote on the issue because a Resolution wasn't required for the grant application. Alderman Wood reports a community needs to be committed to changing procedures, so a Resolution is needed.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 09-10-1655 Supporting the Office of Energy Independence "25 x 25" Goal and Declaring Monona a Wisconsin Energy Independent Community, was carried.

City Administrator Marsh reported work has begun on collecting estimates for projects to put into an energy grant application. The HVAC systems will be energy efficient and will include the whole building at City Hall and the Library.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 09-10-1656 Directing Staff to Prepare Grant Applications for Energy Efficient Equipment, was carried.

Finance Director Houtakker reported the next two Resolutions will authorize Jeff Belongia of Hutchinson, Shockey, Erley & Company to start negotiating for the best prices. He went over a spreadsheet of the Monona Drive project that is underway, broken out into project sections.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 09-10-1658 Providing for the Sale of \$3,400,000 General Obligation Promissory Notes. On a roll call vote, all members voted in favor of the motion.

Finance Director Houtakker reported on TIF 5. Once Phase I of the MSP project is completed they will be paid \$1,200,000. Favorable rates are available even in the taxable (to the bond holder) market. Landscaping issues have been resolved and the fence and landscaping given a 30-day extension are almost completed.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 09-10-1659 Providing for the Sale of \$1,325,000 Taxable Note Anticipation Notes. On a roll call vote, all members voted in favor of the motion.

Finance Director Houtakker discussed Accounts Payables, reporting the number of invoices has decreased in response to the spending freeze, and answered member's questions on various invoices. City Administrator Marsh reported the link to the old website will be disabled by year end and five-year history will be moved to the new site.

A motion by Alderman Wood, seconded by Mayor Kahl to accept General Fund Accounts Payable Checks Dated September 22 through October 8, 2009, was carried.

MISCELLANEOUS BUSINESS

Mayor Kahl reported he will be having budget meetings with Department Heads tomorrow

ADJOURNMENT

A motion by Alderman Wood, seconded by Mayor Kahl to adjourn, was carried. (7:22 p.m.)

Joan Andrusz
City Clerk