

FINANCE AND PERSONNEL COMMITTEE MINUTES
October 18, 2010

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:38 p.m.

Present: Mayor Robb Kahl, Aldermen Douglas Wood and Jeffrey Wiswell

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Interim Library Director Erick Plumb, City Planner Paul Kachelmeier, Plan Commission Chairman Jim Busse, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wood, seconded by Mayor Kahl, to approve the minutes of October 4, 2010, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Interim Library Director Plumb reported on the annual Resolution for exemption from the County Library Tax.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 10-10-1734 Requesting Exemption from County Library Tax, was carried.

City Administrator Marsh provided information on the bid process for the entry feature, reporting the two bids received were \$100,000 over budget. The sail material was excluded from the second bid process, and a favorable price was obtained from Bachmann Construction. Homburg Contractors was the low bidder by \$19,000 and is recommended by staff. The project will start in 2010 with landscaping done next year. While this is less than the Council approved, the excess funds have been paid to the designer. Alderman Wiswell arrived during this discussion.

City Planner Kachelmeier showed slides of the scaled back plan that was approved. The current sign will be removed and replaced with a design that uses materials like those on Monona Drive. Tree replacements were shown. Plan Commission Chairman Busse explained the plan revisions to the exit side of the entrance feature which is smaller. The Plan Commission is not opposed to Homburg Contractors suggestion to use less expensive stone for the sign base, and is willing to negotiate other aspects of the design. Waiting would require re-bidding. City Planner Kachelmeier will provide copies of the plan that was used for re-bidding for tonight's City Council meeting.

A motion by Alderman Wood, seconded by Mayor Kahl to approve Resolution 10-10-1729 Award of Contract for Monona Drive Entry Feature Construction, was carried.

Recreation Director Anderson reported the playground equipment at the Winnequah “Blue” Park was installed in 1991 and had a life expectancy of 15-18 years. The City’s insurance carrier, CVMIC, inspected the park and reported numerous safety issues, advising replacement. Plans from Miller & Associates were displayed. The goal is to lock in prices and color. This equipment is designated for 5-12 year olds. The tear down will occur this fall, with re-grading, drain tiles, and other work in spring.

A motion by Alderman Wiswell, seconded by Alderman Wood to approve Resolution 10-10-1728 Purchase of Playground Equipment for Winnequah “Blue” Park, was carried.

Finance Director Houtakker answered member’s questions on General Fund purchases.

A motion by Alderman Wiswell, seconded by Alderman Wood to accept General Fund Accounts Payable Checks Dated October 1 through 14, 2010, was carried.

MISCELLANEOUS BUSINESS

There was no Miscellaneous Business.

ADJOURNMENT

A motion by Alderman Wiswell, seconded by Alderman Wood to adjourn, was carried. (7:02 p.m.)

Joan Andrusz
City Clerk