

FINANCE AND PERSONNEL COMMITTEE MINUTES
OCTOBER 19, 2009

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor Kahl at 6:40 p.m.

Present: Mayor Robb Kahl, Aldermen Douglas Wood and Kathryn Thomas

Also Present: City Administrator Patrick Marsh, Finance Director Marc Houtakker, Recreation Director Jake Anderson, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alderman Wood, seconded by Mayor Kahl, to approve the minutes of October 12, 2009, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Discussion of Resolution 09-10-1661 Eliminating the Director of Fire Prevention/EMS Director and Transferring the Duties to the Fire Chief; and Developing a Full, Complete and Comprehensive Set of Standards, Operating Policies, Procedures, and Practices for the Department and Ordinance 10-09-608 Amending Section 2-3-8 Relating to the Duties of the Fire Chief in the City of Monona, and Eliminating Section 2-3-9 Relating to the Director of Fire Prevention / EMS Director. Mayor Kahl reported these have not gone to the Public Safety Commission or the Police and Fire Commission. Fire Department staff changes warrant some policy changes. He and City Administrator Marsh will facilitate meetings with department staff and wants these items considered at the November meeting once ideas are gathered from all those involved. Budget money will be earmarked for future staff. Most work can be covered in house by current staff until the leadership position is filled. Members stated there is too much to be acted upon in one Resolution, and reported department staff expressed the need for more inspection training.

A motion by Alderman Thomas, seconded by Alderman Wood to refer Consideration of Resolution 09-10-1661 Eliminating the Director of Fire Prevention/EMS Director and Transferring the Duties to the Fire Chief; and Developing a Full, Complete and Comprehensive Set of Standards, Operating Policies, Procedures, and Practices for the Department and Ordinance 10-09-608 Amending Section 2-3-8 Relating to the Duties of the Fire Chief in the City of Monona, and Eliminating Section 2-3-9 Relating to the Director of Fire Prevention / EMS Director, the Public Safety Commission, was carried.

City Administrator Marsh reported the T-Mobile lease is the last cell provider possible for the water tower in Woodland Park. City Attorney Cole has drafted an agreement similar to two that were amended this year, and includes storage space in the tower. Finance Director Houtakker reported revenues from all rentals total \$121,000.

A motion by Alderman Wood, seconded by Alderman Thomas to approve Resolution 09-10-1660 Approving a Water Tower Lease with T-Mobile Central LLC, was carried.

Recreation Director Anderson reported that due to many requests for naming rights to parks and park facilities, the Park and Recreation Board requested a policy be drafted as a guideline for residents, the Board, and the City Council to follow. The City Council would make any final decisions and requests would be handled in a case by case basis. Members request all references to "approval" by the Park and Recreation Board be changed to "recommendation" with authorization by the City Council. Donations should not guarantee naming rights.

A motion to approve Resolution 09-10-1653 Establishing a Policy for the Naming of Parks and Park Facilities, with all items referring to the Park and Recreation Board "approval" amended to "recommendation" and City Council "consideration" amended to "approval", was carried.

Finance Director Houtakker discussed Accounts Payables, explaining a software error caused State withholding to be updated which created an error on some paychecks.

A motion by Alderman Wood, seconded by Alderman Thomas to accept General Fund Accounts Payable Checks Dated October 9 through October 15, 2009, was carried.

MISCELLANEOUS BUSINESS

Committee of the Whole budget hearings will be held on October 21 and 29 at 6:00 p.m. in the Library Community Media Room and will be televised.

Finance Director Houtakker reported debt borrowing will be on the November 2 agenda for City Council approval for the stimulus bonding program for street projects.

ADJOURNMENT

A motion by Alderman Thomas, seconded by Alderman Wood to adjourn, was carried. (7:10 p.m.)

Joan Andrusz
City Clerk