

**Minutes**  
**Landmarks Commission Meeting**  
**Tuesday, August 16, 2011**

The meeting of the Landmarks Commission for the City of Monona was called to order by Chair Mary Lou Burczyk at 3:00 p.m. in the City Hall Small Conference Room.

Present: Chair Mary Lou Burczyk, Ms. Shirley Homburg, Mr. Ray Krizmanic, and Mr. Jerry Nelson, Ms. Jane Kuzma

Also Present: Planning and Community Development Coordinator Paul Kachelmeier, Planning Administrative Assistant Sonja Reichertz and former Chair Jan Marshall Fox.

**Minutes**

A motion was made by Mr. Nelson, seconded by Mr. Krizmanic, to approve the minutes of August 2, 2011, August 4, 2011, and August 9, 2011. The Landmarks Commission made changes to the minutes of August 4, 2011 and August 9, 2011.

The motion carried.

**Appearances**

There were no appearances and the appearance section was declared closed.

**Unfinished Business**

Item 5.A. Review and proofing of revised draft of Landmarks Book.

The Landmarks Commission continued to review the layout of the Landmarks Book. Mr. Krizmanic presented the materials for the cover of the book and they were approved. There was discussion about the map that will be printed, folded and inserted into each book. Mr. Krizmanic proposed that the Commission replace the map after the description of Monona Drive with black and white photos of the recent Monona Drive reconstruction. The Commission agreed.

Item 5.B. Plan Landmarks Event for Sunday September 11, 2011.

The Landmarks Commission discussed the Landmarks book sale event.

**New Business**

A motion was made by Mr. Krizmanic and seconded by Ms. Homburg to change the title of the book to City of Monona: Its heritage and landmarks. The motion carried.

Ms. Homburg suggested that the Landmarks Commission create a promotional postcard to advertise the sale of the book. Brian Becker will design the card at Widen and Traver Graphics will print the card.

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Mr. Krizmanic suggested that the Landmarks Commission create a flyer to advertise the Landmarks Book sale event on September 11, which will be inserted in the newspaper.

**Miscellaneous Business:**

The next meeting was scheduled for Tuesday August 23, 2011.

**Adjournment**

A motion was made by Ms. Kuzma, seconded by Mr. Nelson, to adjourn.

The motion carried.

4:45pm.