

AGENDA
Monona Public Library Board
Library Conference Room
Tuesday, June 15, 2010
7:00 PM

- I. Call to Order**
- II. Public Appearances**
- III. Consent Agenda**
 - a. Minutes of May 24, 2010 meeting
 - b. Financial Report
 - c. Monthly bills
- IV. Discussion Items and Library Administration Report**
 - a. Library Administration Report
 - b. Demita Gerber memorial at the Library
- V. Closed Session**
 - a. Under Wisconsin Statutes Section 19.85(1) Considering Employment, Promotion, Compensation or Performance Evaluation of Any Public Employee over Which the Government Body has Jurisdiction or Exercises Responsibility (Compensation)
- VI. Reconvene in Open Session under Wisconsin Statutes 19.85**
- VII. Action Items to Approve**
 - a. Approve new Library Assistant I position
- VIII. Announcements**
 - a. Library Board meeting, Tuesday, July 20 at 7 PM
- IX. Adjournment**

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

DRAFT Minutes
Monona Library Board
Library Board Room
May 24, 2010

Library Board Present: Andrew Taylor (Presiding), Edward Van Gemert (Vice-President), Val Edwards, Scott Munson, Mary O'Connor, Ben Redding and Melissa Zietz

Also Present: Erick Plumb and Sally Buffat

I. Call to Order

Board President Taylor called the meeting to order at 8:03 p.m.

II. Public Appearances

None

III. Consent Agenda

- a. Minutes of April 20 meeting
- b. Minutes of May 7 special meeting
- c. Financial Report
- d. Monthly bills

Trustee Redding moved, seconded by Edwards, to approve the Library Board Consent Agenda. Motion passed unanimously.

IV. Information Items

- a. Library Administration Report

Acting Director Plumb Reported that Bob Seider of Meriter Health Services is debriefing the Staff regarding Director Gerber's illness and transition to hospice. The May 25 meeting is a benefit of the Employment Assistance Program and staff attendance is voluntary.

The Library will hire two pages, one for the children's room and one for the general collection.

The labor contract stipulating a 2.75% wage increase retroactive to January 1, 2010, was approved by the City council in May. Plumb has 30 days to submit updated position descriptions.

Plumb reported that Kilgust service calls to the Library are numerous and expensive. It was noted that the boiler in this facility dates back to 1968. The HVAC grant from the city will help reduce the Library's heating and cooling expenses as well as service calls.

Plumb anticipates that the new Fitchburg Library, scheduled to open July 2011, will have some impact on Monona circulation and county reimbursement. The new

Fitchburg library will undoubtedly have the greatest impact on Oregon and Verona libraries, as well as on South Madison Branch library.

Plumb would like to put all capital budget expenditures on hold for the time being. Pending expenditures are lighting improvements in the children's library and replacing the security camera system. There is a timeline for utilizing the capital budget so those improvements/replacements will be pursued again later this year.

Plumb was relieved to report that the change-over from Dynix to Koha--computer operating system for checking materials in/out--has been postponed by SCLS until the beginning of 2011. Postponing the change-over will allow time for staff training on the new and improved system.

Plumb attended the All-Directors Meeting and reported that the SCLS fees for 2011 will be the same as 2010.

Plumb showed the Board the mayoral award presented to the Teen Advisory Board. It was noted by the Board what an extraordinary group of teens the Monona Teen Advisory Board has recruited and attracted!

b. Friends and Foundation update

Trustee O'Connor reported:

1. The Friends' Annual book sale is scheduled for October 16-17.
2. Booked for Life pledges are \$103,063.28 with \$22,768.32 still outstanding.
3. \$1,404.59 disbursement from the Booked for Life fund at the Madison Community Foundation will be spent on books purchased in honor of the 75 Booked for Life (\$500) donors.
4. \$615 disbursement from the original Library Foundation fund at the Madison Community Foundation will be spent on library programming.
5. The Library Foundation Board re-elected the same officers: President Don Latorraca, Vice-President Ann Bowles, Secretary Judy Fritz, and Treasurer Mary O'Connor.

c. Nomination to WLA Library of the Year Award

Trustees Van Gemert and Zietz:

1. Passed out WLA Awards Nomination Form/WLA Library of the Year draft application with letters of recommendation attached.
2. Request detail and/or photographs that would provide additional support to each area.
3. Application is limited to five (5) letters of support: Cathy Benards (PTO co-president), Heather Gates (Natural Step Monona, sustainability), Robb Kahl (city mayor), Andrew Taylor (Library Board president) & Doug Wood (city alder).
4. Would like to have application finished by 5/28; needs to be submitted on 6/1.

V. Closed Session

President Taylor asked if there was need to go into closed session. The Board decided not to go into closed session by consensus.

VI. Action Items to Approve

- a. Close on Monday, July 5 for Independence Day holiday

Trustee Edwards moved, seconded by Redding, to close the Library on Monday, July 5. Motion passed unanimously.

VII. Announcements

- a. All SCLS Directors meeting on May 27 at Sun Prairie.

Plumb will attend.

- b. Susan G. Komen Race for the Cure on June 5.

Sixteen (16) people registered.

"Pamper Yourself" event was a success. President of the Komen Foundation Board attended.

- c. Library Board meeting, Tuesday, June 15 at 7 PM

VIII. Adjournment

Trustee Munson moved, seconded by Zietz, to adjourn the meeting. President Taylor adjourned the meeting at 8:50 p.m.

Recorder: Sally Buffat

Approved: _____, 2010

CITY OF MONONA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2010

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
202-46-41110-000 GENERAL PROPERTY TAXES	.00	424,357.00	424,357.00	.00	100.00
202-46-43570-000 GRANT REVENUES	1,300.00	1,300.00	.00	1,300.00	.00
202-46-43720-000 COUNTY AID FOR LIBRARIES	.00	1,847.00	186,129.00	(186,282.00)	.98
202-46-43730-000 COUNTY AID LIBRARY FACILITIES	.00	.00	29,501.00	(29,501.00)	.00
202-46-46110-000 COPIER RECEIPTS	236.82	1,122.95	2,400.00	(1,277.05)	46.79
202-46-46710-000 FINES	1,474.55	8,677.69	24,000.00	(15,322.31)	36.16
202-46-46730-000 ROOM RENTALS	670.95	1,656.12	1,900.00	(243.88)	87.16
202-46-48900-000 OTHER REVENUES	.00	.00	1,100.00	(1,100.00)	.00
202-46-48900-100 VENDING MACHINE	292.95	1,326.10	3,800.00	(2,473.90)	34.90
202-46-49300-000 FUND BALANCES APPLIED	.00	.00	19,000.00	(19,000.00)	.00
TOTAL PUBLIC CHARGES FOR SERVICE	<u>3,975.27</u>	<u>440,286.86</u>	<u>694,187.00</u>	<u>(253,900.14)</u>	<u>63.42</u>
TOTAL FUND REVENUE	<u><u>3,975.27</u></u>	<u><u>440,286.86</u></u>	<u><u>694,187.00</u></u>	<u><u>(253,900.14)</u></u>	<u><u>63.42</u></u>



CITY OF MONONA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2010

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>LIBRARY EXPENDITURES</u>						
202-55-55110-110	UNION STAFF SALARIES	4,669.30	42,415.84	115,500.00	73,084.16	36.72
202-55-55110-111	MANAGEMENT SALARIES	6,253.24	56,329.91	149,218.00	92,888.09	37.75
202-55-55110-112	SHIFT DIFFERENTIAL	22.00	176.38	700.00	523.62	25.20
202-55-55110-117	LONGEVITY PAY	.00	.00	500.00	500.00	.00
202-55-55110-119	WAGES, PART-TIME	4,088.71	30,217.45	84,494.00	54,276.55	35.76
202-55-55110-130	FICA	1,145.87	9,940.25	26,807.00	16,866.75	37.08
202-55-55110-131	WISCONSIN RETIREMENT	1,196.78	10,217.85	29,250.00	19,032.15	34.93
202-55-55110-132	LIFE & DISABILITY INSURANCE	21.66	108.30	375.00	266.70	28.88
202-55-55110-133	HEALTH INSURANCE	3,406.49	18,104.49	43,466.00	25,361.51	41.65
202-55-55110-134	PROFESSIONAL DEVELOPMENT	.00	1,294.96	2,000.00	705.04	64.75
202-55-55110-220	GAS & ELECTRIC UTILITIES	2,384.78	12,643.61	39,000.00	26,356.39	32.42
202-55-55110-221	TELEPHONE	209.41	525.82	800.00	274.18	65.73
202-55-55110-222	WATER & SEWER UTILITIES	.00	592.82	3,000.00	2,407.18	19.76
202-55-55110-240	SERVICE CONTRACTS	917.13	13,825.26	44,000.00	30,174.74	31.42
202-55-55110-241	AUTO CIRCULATION SYSTEM RENTAL	192.00	40,279.27	41,000.00	720.73	98.24
202-55-55110-310	OFFICE SUPPLIES	316.66	2,183.36	8,500.00	6,316.64	25.69
202-55-55110-312	POSTAGE	.00	29.11	2,500.00	2,470.89	1.16
202-55-55110-321	PUBLIC NOTICES	.00	.00	200.00	200.00	.00
202-55-55110-340	JANITORIAL SUPPLIES	118.23	121.14	2,000.00	1,878.86	6.06
202-55-55110-341	CHILDREN'S/YA SERVICES	66.00	383.25	2,500.00	2,116.75	15.33
202-55-55110-344	CASH OVER/SHORT	1.73	3.32	.00	(3.32)	.00
202-55-55110-350	EQUIPMENT MAINTENANCE & REPAIR	57.53	1,349.39	8,500.00	7,150.61	15.88
202-55-55110-351	BUILDING MAINTENANCE & REPAIR	.00	3,874.89	8,500.00	4,625.11	45.59
202-55-55110-390	OTHER SUPPLIES & EXPENSE	.00	200.40	400.00	199.60	50.10
202-55-55110-700	SOUTH CENTRAL NET LENDER PYMT	(223.00)	(223.00)	975.00	1,198.00	(22.87)
202-55-55110-809	PERIODICALS & PAMPHLETS	236.88	2,028.63	5,500.00	3,471.37	36.88
202-55-55110-810	PERIODICAL, PAMPHLETS & AV SOFT	786.76	4,277.25	18,500.00	14,222.75	23.12
202-55-55110-811	ADULT BOOKS	2,425.29	6,777.52	17,000.00	10,222.48	39.87
202-55-55110-812	CHILDRENS BOOKS	688.41	3,157.94	10,500.00	7,342.06	30.08
202-55-55110-813	YOUNG ADULT BOOKS	338.37	844.14	2,500.00	1,655.86	33.77
202-55-55110-814	LARGE PRINT BOOKS	176.49	1,050.39	2,577.00	1,526.61	40.76
202-55-55110-815	REFERENCE BOOKS	.00	.00	1,600.00	1,600.00	.00
202-55-55110-817	ELECTRONIC INFO SOURCES	.00	350.00	4,025.00	3,675.00	8.70
202-55-55110-819	VENDING MACHINE EXPENSE	.00	853.75	2,300.00	1,446.25	37.12
TOTAL LIBRARY EXPENDITURES		29,496.72	263,933.69	678,687.00	414,753.31	38.89
<u>TRANSFERS</u>						
202-55-59210-212	ACCOUNTING SERVICES	.00	.00	4,500.00	4,500.00	.00
202-55-59210-510	INSURANCE	.00	.00	11,000.00	11,000.00	.00
TOTAL TRANSFERS		.00	.00	15,500.00	15,500.00	.00
TOTAL FUND EXPENDITURES		29,496.72	263,933.69	694,187.00	430,253.31	38.02



CITY OF MONONA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2010

LIBRARY FUND

	PERIOD PERIOD	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
NET REVENUES OVER EXPENDITURES	(25,521.45)	176,353.17	.00	176,353.17	.00

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Summary of Invoices posted May 13-June 8, 2010			
Expenditure Per Vendor	Account Number	Description	Total/budget line
Utilities	202-55-55110-220		
MG & E		gas & electric	\$ 2,453.40
TOTAL UTILITIES			\$ 2,453.40
TDS & Charter	202-55-55110-221		
Charter		internet service	\$ 29.99
TDS		phone	\$ 61.05
TOTAL TDS/CHARTER			\$ 91.04
Water/Sewer	202-55-55110-222		
Monona Water Utility		water & sewer	\$ 571.95
TOTAL WATER/SEWER			\$ 571.95
Service Contracts	202-55-55110-240		
Clean Power		5/1-5/31 contract	\$ 1,866.71
Illingworth-Kilgust Mechanical		5/1-5/31 contract	\$ 502.33
Schumacher		scheduled maintenance	\$ 90.30
TOTAL SERVICE CONTRACTS			\$ 2,459.34
Office Supplies	202-55-55110-310		
Vernon Library Supplies		resin ribbon	\$26.74
DEMCO		folding easel, media cases	\$ 258.22
TOTAL OFFICE SUPPLIES			\$ 284.96
Equipment Maintenance & Rep	202-55-55110-350		
3M		replacement tape blade	\$ 6.10
TOTAL EQUIPMENT MAINTENANCE			\$ 6.10
Building Maintenance	202-55-55110-351		
Illingworth-Kilgust		controller & labor	\$ 845.02
TOTAL BUILDING MAINTENANCE			\$ 845.02
Electronic Info Source	202-55-55110-817		
Book Letters		newsletter notication	\$ 630.00
TOTAL ELECTRONIC INFO			\$ 630.00
Vending Machine Expense	202-55-55110-819		
Pepsi-Cola Company		soda	\$ 354.75
TOTAL VENDING EXPENSE			\$ 354.75

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Library Activity Report

Circulation	2009	2010	2009 YTD	2010 YTD	May '10/'09	May '10/'09	Yr Diff	Comparison	
	May	May			diff by #	diff by %		Year %	
Adult	13469	13566	73444	75183	97	0.7%	1739	2.3%	
	Children	7211	6963	41327	39976	-248	-3.6%	-1351	-3.4%
	Young Adults	743	808	4068	4473	65	8.0%	405	9.1%
	Other	86	108	391	482	22	20.4%	91	18.9%
Total	21509	21445	119230	120114	-64	-0.3%	884	0.7%	
Self-Checkout CKOS		4275		24186					
Intralibrary Activity									
Loaned to Other	7205	6798	41151	30317	-407	-6.0%	-10834	-35.7%	
Borrowed From Other	6187	6877	29889	35417	690	10.0%	5528	15.6%	
Computer Holds									
Computer Holds Placed	944	1025	5606	5968	81	7.9%	362	6.1%	
Holds Filled	5080	5609	29042	31062	529	9.4%	2020	6.5%	
Library Cards Issued	59	60	323	277	1	1.7%	-46	-16.6%	
Reg. Internet Sessions	1955	1794	7410	7410	-161	-9.0%	7410		
Wireless sessions	249	400	1713	1713	151	37.8%	1713		
Total Computer Use	2104	2194	10736	9123	90	4.1%	-1613	-17.7%	
Library Traffic		11745		58224			58224		
Adult Programs									
# attended	2	3	20	16	1	33.3%	-4	-25.0%	
	19	63	261	357	44	69.8%	96	26.9%	
YA Programs									
# attended	6	3	32	29	-3	-100.0%	-3	-10.3%	
	176	71	412	416	-105	-147.9%	4	1.0%	
Children's Programs									
# Attended	27	6	130	125	-21	-350.0%	-5	-4.0%	
	767	189	2832	2537	-578	-305.8%	-295	-11.6%	

MONONA PUBLIC LIBRARY

ADMINISTRATION REPORT FOR BOARD MEETING

June 15, 2010

LIBRARY ACTIVITY IN MAY 2010

Our monthly circulation nearly matched May 2009's record total, falling a mere 74 checkouts shy of the record. We are also taking steps to ensure that items are easier for patrons to find this summer. We've moved the DVDs in the Children's Room forward, and are reorganizing the Audio-Visual materials. Finally, we will move the Large Print collection near the Quiet Reading Room to make this collection easier to find and browse. These shifts in our layout hopefully will stimulate greater access to our collections.

May was a busy month for Library outreach. We held a Susan G. Komen Collection kickoff event on May 15, attended by 50 people. Karen Wendt and Toni Streckert prepared for the Summer Library Program by making a number of visits to Monona Grove classrooms. Streckert also held an enormously successful green event for teens. We also held our second-annual Seuss-a-Thon event, where community members read a variety of Dr. Seuss' works for children throughout the day.

NON-LIBRARY ROOM USE MAY 2010

Monona Public Library rooms were used 27 times by approx. 505 people.

Analysis of room usage:

1a) City of Monona used the Media room 7 times, and the Board room 7 times, (room usage total is 14).

The average time spent by the City of Monona in MPL rooms was 24 hours.

1b) The Monona Senior Center used the Forum room/Board room for classes 3 times for a total of 3 hours.

2) There was no room use that had fees waived.

3) The Forum and/or Board rooms were rented by groups 6 times for a total of \$170.00 (i.e. 4-H Club, GSA).

4) Playtime Players used the Forum room 4 times.

This count does not include use by Monona Public Library for programming.

PERSONNEL

The Library hired two new shelvers to assist us with our busiest summer months. A current Page has been transferred to assist exclusively in the Children's Room.

Demita Gerber's absence has caused us to reshuffle some public service duties. With Acting Director Erick Plumb no longer available on the floor, reference and the Book a Librarian duties have been divided between Rob Klecker and Toni Streckert. We hope to free Klecker from an excess of desk duty, so that he can use his time to actively manage staff and be available to assist patrons in an in-depth manner.

FACILITIES AND EQUIPMENT

City Administrator Pat Marsh clarified the scope of the replacement project for the HVAC systems at City Hall, the Community Center, and the Library, courtesy of a Community Energy Block grant. The entire HVAC system at the Library will be upgraded and the software to run the system will be new. Hopefully, this will significantly cut down on maintenance costs. Since May 2007, the Library has spent a total of \$19,551.61 for repairs to the HVAC system (see attachment in packet). This total is in addition to the annual maintenance contract we have with Kilgust. The HVAC replacement project is tentatively scheduled for late-September or early October.

The Library will unveil its new "rain bench" and rain barrel on Sunday, June 13 as part of the Green Monona Tour. The Library's participation in this event is due largely to the Herculean efforts of Master Gardener Leslie Johnson. Second Rain, Inc. is providing the rain benches, and will do demonstrations during the Tour.

BUDGET AND FINANCE

The Budget outlook for 2010 looks good. Currently, the City foresees no need to anticipate a budget shortfall, meaning no furlough days, as occurred last September. The Finance Director is hopeful that the Mayor will not ask departments to budget for a lower appropriation in 2011. The Library will likely prepare 0% to 3% budgets for 2011.

LIBRARY SERVICES AND PROGRAMS

Children's Services Monthly Report for May 2010 - Karen Wendt

Children's Programs Attendance Programs Notes

Seuss Read-a-Thon	67	1	May 14, 10am to 5pm
Taylor Prairie class visits	85	2	at Taylor Prairie
IHM class visit	11	1	at Monona Library
Read to a Dog	20	1	2 dogs
BridgeLakePointWaunona	13	1	Tour, SRP promo, CKO
<i>Total</i>	<i>189</i>	<i>6</i>	

Notes from Karen:

- Summer sponsorship, organize donations into prize boxes for various SRP events
- Dr. Seuss Read a Thon: We had 20 readers signed up. I would like to thank Jessica Ace, Allison Kaplan (SLIS), Karen Craig, Walter Ostrenga (Police Chief), Jake Anderson, Leah Kimmell, Sara Deuman, two firefighters... Leslie Busse, Tami Schroeder (Funny Faces Children's Entertainment), Maureen Uhlik and her mother Bridget, Raelin Smokey (middle school student), Katie Kunz and her dog Sophie, Amelia Speight (TAB), Shawn Brommer (SCLS) and her daughter Ivy. Due to various circumstances, Toni, Ashlee, the Alternative High School students, and Alison Jones were not able to make it to read. We invite them to sign up again next time we have a Read-a-Thon.
- Horton Hears a Who Hunt. I wasn't able to keep an exact count of how many participated in this scavenger hunt since it was a do-it-yourself Who Hunt, however, while I was working on Saturday, there were over 35 children and their families having fun searching for the Whos. There were several comments from parents about how much fun it was to see their children so excited to read the clues and explore the library. Several found collections in the library they previously didn't know we had.
- Website updating for Summer Reading Program events. Rob Smithson has been working on the children's summer reading program page, added a link to SRP from the homepage, and added the summer calendar for patrons to download.
- I have worked with Rob S and Rob K to create an online summer reading program registration form and patrons can download reading records. The official starting date for SRP is June 8 but as of June 7 we have over 300 registered readers.
- Summer publicity, JV desk, reading records, JV prep, in house games, ...
- Ordering materials & Weeding picture books
- We will be housing the diecuts South Central Library System bought for the summer when they are done making their rotations around the system.
- Displays, bulletin boards specifically for summer
- Maywood & Winnequah class visits will be held in June. Stacey Pipson is sending reading records she showed them how to use home with the students the last week of school.
- Create children's room self-guided tour to use with class visits and will be available to the public this summer

- Worked with Rob to move the AV unit closer to front of the children's room; more moving to be done to put the Board Books closer to the Toddler area.
- Compile reports; sort, read and reply to email; maintain event registration; readers advisory and reference; publicity. Brief tours to patrons.
- Planning & Programs: Prepare, publicize, and implement events. A survey to look for ideas from our patrons is available in print and online.

May Meetings

4. Met with Karen Craig, volunteer for June Spanish Storytimes; met with Anne Moser about Frogs & Toads summer storytime

14: Staff meeting

19: Spoke about summer reading benefits at the Maywood Family Reading Night; attended the Volunteer Appreciation to applaud TAB

26: Department Heads Staff Meeting

Comments

"My kids are very excited for the reading program. :)" Jenny

A powerful testimony to the benefit of the class visits for the Monona Library summer reading program came from a Maywood student who hadn't ever accessed the resources of the library prior to visiting when a student approached me to excitedly tell me, "I got a library card!" This statement indicated that the efforts of both Maywood's librarian Stacey Pipson, and Monona's librarian Karen Wendt, had a huge impact on Maywood students! ~Deb Lyons, Maywood Assistant Principal

Teen & Adult Services Outreach Monthly Report for May 2010 - Toni Streckert

<u>Programs</u>	<u>Attendance</u>	<u>Programs</u>	<u>Notes</u>
Komen Pamper Yourself	50	1	Kickoff for Collection
Teens Turning Green	44	1	
Alt High School Bk Disc	17	1	
TAB meeting/goodbye party	10	1	
Foreign Film	9	1	
Booked for a Day	4	4	
<i>Total</i>	<i>134</i>	<i>9</i>	

Notes

- The *Pamper Yourself* Event was attended (and very favorably received) by Komen Foundation administrative staff. We had stations set up for yoga, massages, aroma therapy, green tea, healthy cooking with fresh produce, and giveaways/door prizes from local merchants. All were donated in support of the new collection
- The *Teens Turning Green* was a remarkable collaboration because it created by a partnership of Green Clubs from UW, MGHS and Monona Library Teen Advisory

Board. This entire event is being planned and run by students for students and is a first in having teens at Madison/Monona area school interested in sustainable living and future green careers, reach out to each other.

- The final Alternative High School Great Stories Book Discussion featured *Angry Management* by Chris Crutcher. When the publisher was contacted for discussion questions on the book, they were so impressed with the public library/alternative school partnership program, that they arranged to have autographed bookplates for each student by Mr. Crutcher. The students also did a project of their own choosing interpreting one of the stories in the novel. The end projects were thoughtful and arresting.
- On May 19 the 16 members of Monona's Teen Advisory Board were greatly honored when they received the Mayoral Award for their service to the community (the plaque is in the TeenEscape section). Reasons for the award included their promotion of literacy related activities to other teens, their promotion (fundraising, program planning, newsletters) of teen programs, and their community building activities (volunteerism in reading programs and creation of Teens Turning Green, Potterfest and Dr Seuss readathon)

South Central Library System

The South Central Directors approved the 2011 fee structure at the May 27 All-Directors meeting in Sun Prairie. These fees are the same as the previous year.

South Central should be hiring a new Director this month. Phyllis Davis retired on June 4.

NEW BUSINESS

- 1. Approve the hiring of a new Library Assistant I**

Kilgust Repair History		Revised May 28, 2010	
Date	Service Provided	Cost	
6/15/2007	Replace DAC 606 with 663-reloaded software		
6/15/2007	Broken belt RTU4		
7/11/2007	Replace roof compressor & drier	\$	7,990.00
7/13/2007	#1 no feron=leak. #2 curcuits bad.		
7/13/2007	Roof units =dirty compressor coils.	\$	2,680.18
10/23/2006	Condensor unit -freon low in unit due to leaky flair fitting.		
10/23/2006	Replaced condensor fan control. Broken blower belt.		
11/6/2006	Lg Carrier RTU missing 1 phase in operation - broke belt		
11/6/2006	Braun installed new elect. Breaker RTU5		
11/6/2006	Sm hot water leak in break room -has bucket		
11/16/2007	Replaced couplings on two boiler circulating pumps	\$	385.00
11/20/2006	H&H Industries - Lochinvar Boiler repair	\$	258.18
2007 Total		\$	11,313.36
1/31/2008	Monthly contract bill = year total		\$ 5,580.00
3/4/2008	When heat is too high, cold air on Circ Desk		
6/3/2008	Media Room AC added feron and patched leak		
6/4/2008	New vestibule heater installed	\$	650.00
8/4/2008	Storm power outage: RTU1 &2 blowers not running.		
8/8/2008	Installed blower bearings in boiler room	\$	556.25
8/11/2008	RTU5 fan -changed to run on schedule alone.		
12/5/2008	RTU4 Economizer letting too much cold air into Bldg.		
2008 Total		\$	1,206.25
1/30/2009	Monthly contract bill = year total (increased charge)		\$ 5,850.00
2/4/2009	Activiated bldg. Humidifer System		
2/24/2009	Humidifer Service - water dripping	\$	878.50
3/19/2009	Economizer enabled - was shut off due to cold air in bldg.		
5/2/2009	RTU1 high head ppressure needs to be checked		
5/30/2009	Contaminated AC coolant, added new coolant.	\$	1,436.78
8/26/2009	RTU5 belt was loose.		
9/16/2009	RTU #5 -Belt loose	\$	165.00
9/24/2009	Summer Check-up		
10/14/2009	RTU2 flame retainer replacement		
10/14/2009	RTU3 flame retainer replaced		
10/14/2009	RTU4 Replace ignition control, flame rod & sparker		
10/14/2009	RTU1 changed belt	\$	982.00
10/19/2009	#4 Pump Installed Bearing Assembly & new coupler	\$	1,051.95
11/25/2009	Fall Check-up		
11/30/2009	Service call		
12/18/2009	Pump#1 Boiler Rm Replaced Pump Coupler		
12/21/2009	Controller #4 for RTU Replaced (circuit Board)		
2009 Total		\$	4,514.23
1/15/2010	RTU controller off line	\$	1,020.25

1/18/2010	RTU #5 no heat	\$	142.50	
1/25/2010	Unit shaking	\$	210.00	
3/26/2010	Check out RTU # 5 & #2	\$	300.00	
5/19/2010	No communication to Delta System	\$	845.02	
2010 YTD Total		\$	2,517.77	

\$19,551.61 total