

AGENDA
Monona Public Library Board
Library Conference Room
Tuesday, May 17, 2011
7 p.m.

- I. Call to Order**
- II. Public Appearances**
- III. Consent Agenda**
 - a. Minutes of April 19, 2011, meeting
 - b. Financial Report for April 2011
 - c. Monthly bills for April 14 – May 12, 2011
- IV. Information Items**
 - a. Library Administration Report
 - b. KOHA implementation and SCLS
 - c. Building Projects Update
 - d. Personnel Issues
- V. Action Items to Approve**
 - a. Close Library Building Fund at Monona State Bank and Transfer money to City of Monona Library account
- VI. Announcements**
 - a. Susan G. Komen Race for the Cure, June 4
- VII. Adjournment**

NOTE: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Joan Andrusz at (608) 222-2525 (not a TDD telephone number), FAX: (608) 222-9225, or through the City Police Department TDD telephone number 441-0399.

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

Minutes
Monona Public Library Board
Library Conference Room
Tuesday, April 19, 2011

Library Board Present: Andrew Taylor (Presiding), Val Edwards, Mary O'Connor, Ben Redding, Todd Stebbins and Melissa Zietz

Also Present: Library Director Erick Plumb and Sally Buffat

Absent with prior notification: Scott Munson

I. Call to Order

Board President Taylor called the meeting to order at 7:01 p.m.

II. Public Appearances

None.

I. Consent Agenda

- a. **Minutes of March 15, 2011, meeting**
- b. **Financial report March, 2011**
- c. **Monthly bills for March 10 – April 14, 2011**

Trustee Edwards motioned, seconded by Zietz, to approve the Consent Agenda. Motion passed unanimously.

III. Library Administration Report

- a. **Activity Report for March 2011**
- b. **Overdue fines**
- c. **Building projects**

Director Plumb reported a rebound in circulation numbers after a slow January and February. This March's circulation topped last year's high.

Koha went live on April 18. The web-based system is slower but has a nicer look. Plumb commended Rob Klecker for the considerable time and energy he put into training staff and taking on all the details and issues associated with making the transition.

The City accepted Kilgust's bid to replace the Library's boiler and air handling software. The project is part of facility upgrades for energy use at the Library, City Hall and the Community Center. One of the action items on this agenda is to approve this project.

The uncertainty of the State budget continues to be a concern. Because they already have a signed contract, union employees will be paid a 5.8% bonus to reimburse them for the cut in retirement contributions.

New and replacement security cameras will be installed on Monday, April 25. The chime was installed at the threshold between the elevator and meeting room area.

Plumb is holding off installing the self check units purchased from Verona Library till mid-May. Plumb postponed implementing the self check units for a short time to let staff get familiar with Koha and the new LINKcat before altering staff workflow.

Toni Streckert continues to do a tremendous job with adult programming. She has many contacts, a broad network and is a natural at program development.

Trustee Redding requested a written statement for the public record of the benefits of Monona Library setting up a satellite Komen collection in Middleton. What advantage does it serve? Plumb will provide this at the June Board meeting.

Thank you to the Board members who came to the Friends Appreciation Reception. We were pleased to have so many of our Friends attend a very enjoyable evening.

Plumb continues to keep the E-commerce committee on track. Plumb attended a retreat with over 30 other SCLS Library Directors on April 15. The Directors discussed issues facing all public libraries including decreases in funding, how e-books and other emerging technologies will affect libraries, and issues within SCLS itself. The most discussed topic was advocacy for libraries, and the nearly non-existent role SCLS plays in advocating for member libraries. Plumb remarked that outreach has to go beyond handing bookmarks out to people who already come to the Library. Plumb would like to see the library system tap into local media sources to bring in new patrons.

The Director and Board engaged in a general discussion concerning overdue fines. How many materials are late? Do most items come back before the due date? What is the average fine amount? Plumb pointed out that fines bring in a considerable income. The Library generated almost \$20,500 in late fee revenue in 2010, a figure that has remained constant for the past decade.

From a marketing perspective, however, being a "fine free" library would give area patrons one more reason to choose Monona over all other East Side libraries. Middleton is currently the only library in SCLS that does not charge late fees.

Plumb pointed out that while over due fines currently account for \$20,000 of our annual operating revenue, it is hard to anticipate what may happen in the near future with e-books and other technologies.

VI. Action Items to Approve

a. Revised Fund Balance Policy

Trustee Redding motioned, seconded by Edwards, to approve the Revised Fund Balance Policy as amended with the addition of the word "reasonable". Motion passed unanimously.

b. Approve Kilgust bid for Boiler Replacement

Trustee Edwards motioned, seconded by Redding, to approve the Kilgust bid for boiler replacement. Motion passed unanimously.

c. Approve bid from W.E. Davies & Sons for upstairs kneewall Demolition

Trustee Edwards motioned, seconded by Redding, to approve the bid from W.E. Davies & Sons for upstairs kneewall demolition.

The Board took a field trip to see the areas in the main library that are proposed to be modified. The two half-walls to be removed are 1) at the landing at the top of the staircase, and 2) by the DVD & CD collections.

The Board also inquired about widening the staircase to allow for 2-way traffic.

After extensive discussion, the Board requested the Library consult with a designer to help solve flow problems between the main entrance and the main library.

Trustee Redding motioned, seconded by Zietz, to table the proposed knee-wall demolition. Motion passed unanimously.

VII. Announcements

a. Komen Walk for the Cure on June 6, Monona Library Team

VIII. Adjournment

Trustee Stebbins moved, seconded by Edwards, to adjourn the meeting. President Taylor adjourned the meeting at 8:43 p.m.

Recorder: Sally Buffat

Approved: _____

CITY OF MONONA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2011

LIBRARY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|-----------------|-------------------|-----------------------|----------------|
| <u>PUBLIC CHARGES FOR SERVICE</u> | | | | | |
| 202-46-41110-000 GENERAL PROPERTY TAXES | .00 | .00 | 438,957.00 | (438,957.00) | .00 |
| 202-46-43720-000 COUNTY AID FOR LIBRARIES | .00 | .00 | 196,831.00 | (196,831.00) | .00 |
| 202-46-43730-000 COUNTY AID LIBRARY FACILITIES | .00 | .00 | 29,328.00 | (29,328.00) | .00 |
| 202-46-46110-000 COPIER RECEIPTS | 157.66 | 710.32 | 3,000.00 | (2,289.68) | 23.68 |
| 202-46-46710-000 FINES | 1,155.97 | 6,374.19 | 24,000.00 | (17,625.81) | 26.56 |
| 202-46-46710-341 CHILDRENS | 400.00 | 1,125.00 | .00 | 1,125.00 | .00 |
| TOTAL PUBLIC CHARGES FOR SERVICE | 1,713.63 | 8,209.51 | 692,116.00 | (683,906.49) | 1.19 |
| | | | | | |
| TOTAL FUND REVENUE | 1,713.63 | 8,209.51 | 692,116.00 | (683,906.49) | 1.19 |

CITY OF MONONA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2011

LIBRARY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|-------------------|-------------------|-------------------|----------------|
| LIBRARY EXPENDITURES | | | | | |
| 202-55-55110-110 UNION STAFF SALARIES | 5,613.76 | 35,138.86 | 88,812.00 | 53,673.14 | 39.57 |
| 202-55-55110-111 MANAGEMENT SALARIES | 3,976.61 | 28,685.27 | 178,126.00 | 149,440.73 | 16.10 |
| 202-55-55110-112 SHIFT DIFFERENTIAL | 23.75 | 138.16 | 600.00 | 461.84 | 23.03 |
| 202-55-55110-117 LONGEVITY PAY | .00 | .00 | 500.00 | 500.00 | .00 |
| 202-55-55110-119 WAGES, PART-TIME | 4,185.09 | 25,995.63 | 99,894.00 | 73,898.37 | 26.02 |
| 202-55-55110-130 FICA | 1,028.84 | 5,806.93 | 28,147.00 | 22,340.07 | 20.63 |
| 202-55-55110-131 WISCONSIN RETIREMENT | 1,080.69 | 6,113.23 | 31,092.00 | 24,978.77 | 19.66 |
| 202-55-55110-132 LIFE & DISABILITY INSURANCE | 13.65 | 54.93 | 375.00 | 320.07 | 14.65 |
| 202-55-55110-133 HEALTH INSURANCE | 3,363.52 | 13,499.54 | 66,118.00 | 52,618.46 | 20.42 |
| 202-55-55110-134 PROFESSIONAL DEVELOPMENT | 75.00 | 265.14 | 2,000.00 | 1,734.86 | 13.26 |
| 202-55-55110-220 GAS & ELECTRIC UTILITIES | 2,974.04 | 9,479.83 | 40,950.00 | 31,470.17 | 23.15 |
| 202-55-55110-221 TELEPHONE | 31.64 | 313.97 | 1,200.00 | 886.03 | 26.16 |
| 202-55-55110-222 WATER & SEWER UTILITIES | 32.30 | 577.58 | 3,600.00 | 3,022.42 | 16.04 |
| 202-55-55110-240 SERVICE CONTRACTS | 2,554.74 | 11,501.40 | 38,000.00 | 26,498.60 | 30.27 |
| 202-55-55110-241 AUTO CIRCULATION SYSTEM RENTAL | .00 | 37,618.00 | 41,500.00 | 3,882.00 | 90.65 |
| 202-55-55110-310 OFFICE SUPPLIES | 177.51 | 1,615.89 | 7,500.00 | 5,884.11 | 21.55 |
| 202-55-55110-312 POSTAGE | .00 | .00 | 477.00 | 477.00 | .00 |
| 202-55-55110-321 PUBLIC NOTICES | .00 | .00 | 100.00 | 100.00 | .00 |
| 202-55-55110-340 JANITORIAL SUPPLIES | .00 | 417.71 | 2,000.00 | 1,582.29 | 20.89 |
| 202-55-55110-341 CHILDREN'S/YA SERVICES | 894.75 | 1,402.27 | 2,250.00 | 847.73 | 62.32 |
| 202-55-55110-342 TEENS SERVICES | 118.00 | 288.80 | .00 | 288.80 | .00 |
| 202-55-55110-344 CASH OVER/SHORT | (1.98) | (1.27) | .00 | 1.27 | .00 |
| 202-55-55110-350 EQUIPMENT MAINTENANCE & REPAIR | 895.72 | 2,232.23 | 8,250.00 | 6,017.77 | 27.06 |
| 202-55-55110-351 BUILDING MAINTENANCE & REPAIR | 171.00 | 4,044.70 | 8,250.00 | 4,205.30 | 49.03 |
| 202-55-55110-390 OTHER SUPPLIES & EXPENSE | .00 | .00 | 300.00 | 300.00 | .00 |
| 202-55-55110-700 SOUTH CENTRAL NET LENDER PYMT | .00 | .00 | 975.00 | 975.00 | .00 |
| 202-55-55110-702 LSTA GRANT EXPENDITURES | 20.00 | (168.30) | .00 | 168.30 | .00 |
| 202-55-55110-809 PERIODICALS & PAMPHLETS | .00 | 732.31 | 5,500.00 | 4,767.69 | 13.31 |
| 202-55-55110-810 PERIODICAL, PAMPLETS & AV SOFT | 1,474.39 | 4,152.99 | 18,500.00 | 14,347.01 | 22.45 |
| 202-55-55110-811 ADULT BOOKS | 2,378.43 | 5,976.75 | 17,500.00 | 11,523.25 | 34.15 |
| 202-55-55110-812 CHILDRENS BOOKS | 2,684.29 | 3,826.69 | 10,500.00 | 6,673.31 | 36.44 |
| 202-55-55110-813 YOUNG ADULT BOOKS | 392.99 | 657.14 | 2,500.00 | 1,842.86 | 26.29 |
| 202-55-55110-814 LARGE PRINT BOOKS | 171.29 | 966.27 | 2,500.00 | 1,533.73 | 38.65 |
| 202-55-55110-815 REFERENCE BOOKS | .00 | .00 | 200.00 | 200.00 | .00 |
| 202-55-55110-817 ELECTRONIC INFO SOURCES | .00 | 1,081.50 | 4,000.00 | 2,918.50 | 27.04 |
| 202-55-55110-819 VENDING MACHINE EXPENSE | 409.50 | 409.50 | 2,300.00 | 1,890.50 | 17.80 |
| TOTAL LIBRARY EXPENDITURES | 34,739.52 | 202,823.65 | 714,516.00 | 511,692.35 | 28.39 |
| TRANSFERS | | | | | |
| 202-55-59210-212 ACCOUNTING SERVICES | .00 | .00 | 4,500.00 | 4,500.00 | .00 |
| 202-55-59210-510 INSURANCE | .00 | .00 | 11,000.00 | 11,000.00 | .00 |
| TOTAL TRANSFERS | .00 | .00 | 15,500.00 | 15,500.00 | .00 |
| TOTAL FUND EXPENDITURES | 34,739.52 | 202,823.65 | 730,016.00 | 527,192.35 | 27.78 |

CITY OF MONONA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2011

LIBRARY FUND

| | PERIOD PERIOD | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--------------------------------|------------------|----------------|------------------|----------------|----------------|
| NET REVENUES OVER EXPENDITURES | (33,025.89) | (194,614.14) | (37,900.00) | (156,714.14) | (513.49) |

Summary of Invoices Posted April 14 - May 13, 2011

| Accounts Payable by Vendor | Account Code | Description | |
|---|-------------------------|------------------------------------|--------------------|
| Professional Development | 202-55-55110-134 | | |
| Reimburse: Wendt, Karen | | Northlands Storytelling Conference | \$ 179.28 |
| TOTAL PROFESSIONAL DEVELOPMENT | | | \$ 179.28 |
| Gas & Electric Utility | 202-55-55110-220 | | |
| MG&E | | heat & electric | \$ 2,517.32 |
| TOTAL GAS & ELECTIC UTILITY | | | \$ 2,517.32 |
| TDS & Charter | 202-55-55110-221 | | |
| TDS | | phone | \$ 61.06 |
| TOTAL TDS/CHARTER | | | \$ 61.06 |
| Service Contracts | 202-55-55110-240 | | |
| Corporate Business Systems | | 5/21/11-8/20/11 | \$ 170.70 |
| Clean Power | | service for april | \$ 1,866.71 |
| Illingworth-Kilgust Mechanical | | 4/1-4/30/2011 | \$ 517.33 |
| TOTAL SERVICE CONTRACTS | | | \$ 2,554.74 |
| Office Supplies | 202-55-55110-310 | | |
| VISA: Staples | | pencils, tape, misc | \$ 36.01 |
| VISA: POSpaper.com | | thermal paper | \$ 60.80 |
| VISA: target.com | | thermos air pot | \$ 24.95 |
| Petty Cash: Buffat, Sally | | ant traps | \$ 4.49 |
| TOTAL OFFICE SUPPLIES | | | \$ 126.25 |
| Janitorial Supplies | 202-55-55110-340 | | |
| Messner Incorporated | | toilet tissue, paper towel | \$ 284.68 |
| TOTAL JANITORIAL SUPPLIES | | | \$ 284.68 |
| Children's Programming | 202-55-55110-341 | | |
| Kohlhagen, Janelle | | performer | \$ 125.00 |
| VISA: Trader Joe | | friends tea supplies | \$ 31.97 |
| VISA: La Brioche | | friends tea cake | \$ 37.00 |
| TOTAL CHILDREN'S PROGRAMMING | | | \$ 193.97 |
| YA & Adult Programming | 202-55-55110-342 | | |
| VISA: Copps | | friends tea supplies | \$ 8.52 |
| VISA: Dollar Tree Stores, Inc. | | friends tea supplies | \$ 8.00 |
| VISA: Pizza Oven | | TAB meeting | \$ 20.00 |
| TOTAL YA & ADULT PROGRAMMING | | | \$ 36.52 |
| Equipment Maintenance & Repair | 202-55-55110-350 | | |
| Illingworth-Kilgust | | install grille outlet guard | \$ 263.72 |
| TOTAL EQUIPMENT MAINTENANCE & REPAIR | | | \$ 263.72 |
| Building Maintenance & Repair | 202-55-55110-351 | | |
| J&K Security Solutions | | bent door hinge | \$ 100.00 |
| TOTAL BUILDING MAINTENANCE & REPAIR | | | \$ 100.00 |

MONONA PUBLIC LIBRARY

DIRECTOR'S REPORT FOR BOARD MEETING

May 17, 2011

Erick Plumb

LIBRARY ACTIVITY IN APRIL 2011 & EARLY MAY 2011

The last four weeks have been devoted to implementing the new KOHA ILS. KOHA went live on April 17. Staff have done their best to surf the rough waters the transition has brought, and patrons have been extraordinarily patient as the system's kinks (some more significant than others) are slowly worked out.

We remain a bit behind our record-setting year in 2010 for both library attendance and circulation. However, we continue to see strong growth in adult programming, as we hosted Komen events, adult book groups, and job workshops. We expect another extraordinarily busy summer as both Karen Wendt and Toni Streckert have a full-slate of programming for patrons of all ages.

NON-LIBRARY ROOM USE – APRIL 2011

Monona Public Library rooms were used 32 times by approx. 925 people.

Analysis of room usage:

1) City of Monona (City Hall) used the Media room 7 times, and the Board room 6 times, (room usage total is 13).

The average time spent by the City of Monona in MPL rooms was 20 hours.

2) The Board Room was used 1 time by TNS (fee waived) for 2 hours total.

3) The Forum and/or Board rooms were rented by a group 8 times for a total of \$157.50 (i.e. 4-H Club, GSA).

4) Playtime Players used the Forum room 10 times.

This count does not include use by Monona Public Library for programming

FACILITIES AND EQUIPMENT

The Library suffered some setbacks early in May, as we experienced several failures of equipment. Our patron internet server malfunctioned due to issues with the server's drivers. Full capability was not restored for over a week, due to the lengthy wait for

SCLS to service the machine. Our elevator became stuck between floors on May 8, prompting a service call to Schumacher. Our never-ending issues with our HVAC continued with a failure of the software program that controls the system, leaving us without air conditioning on 2011's first hot day. The software system will be upgraded this week.

BUILDING PROJECTS

After April's Board meeting, we approached Monona resident Matt Aro of Aro Eberle Architects. Sally Buffat and I met with Matt on May 11, and discussed various options for improving the look of the building. We asked Aro to prepare two plans; one for the coming year and another for later capital projects that could be done in upcoming years. We were enormously impressed by Aro's enthusiasm and ideas during our meeting. He will attend the June Board meeting to present plans for the Board's review.

LIBRARY SERVICES AND PROGRAMS

The Library has begun building its satellite collection of Breast cancer and women's health collection materials that will be hosted at Gilda's Club in Middleton and Breast Cancer Recovery in Madison. Toni Streckert describes why we are pursuing this initiative below:

The small satellite collections proposed for Gilda's Club and Breast Cancer Recovery are logical extensions of our library's mission as well as the core values espoused in our community health and wellness special collection and Susan G. Komen special collection. This includes collecting health related materials be shared across the County and the library system in response to the information needs of the public, who might not otherwise be able to obtain these important materials. The satellite collections also provide unique opportunities for targeted outreach with foundations and other community organizations to leverage both services and visibility. Through our Komen grant we are already in networked partnerships with other grantee recipients (such as Gilda's Club and Breast Health Recovery, Center for Patient Partnerships and Well Women Wisconsin). Our piece is to provide resource development and access. Having an easy access point to the information in this collection is critically important for women who would not otherwise be able to find or sift through these sources. Having the foresight to use community support centers to facilitate this with a rotating diverse collection of specialized and customized breast treatment and care materials is one of the reasons the Komen foundation cited as a deciding factor to renew our grant for the 2011/2012 funding cycle. With future funding sources for public libraries at risk, we must also looking beyond conventional ways of defining how a library builds goodwill, bonds and influence in the community. Developing linkages with these organizations can strengthen ties and help a larger group of people in need get the support and data that can make a critical difference in their health.

April 2011 Monthly Report Teen & Adult Outreach Services

| <u>Programs</u> | <u>Attendance</u> | <u>Programs</u> | <u>Notes</u> |
|--|-------------------|------------------------------|--------------|
| (T=teen; A=adult) | | | |
| MG21 book discussion/project/presentation | 13 | 1 | T |
| TAB planning meeting plastics program | 14 | 1 | T |
| Not Just for Teens Adult Bk Club (weather alert that night) | 5 | 1 | A |
| Not So Fantastic Plastic Program | 73 | 1 | A & T |
| Friends Appreciation Party | 50 | 1 | T |
| Stress & Health with Dr Woods (Komen) | 27 | 1 | |
| A | | | |
| Totals | 172 | (5 and 1 TAB meeting) | |

April notes re programs and other activities

- I. Weather wasn't on our side for the Teen Lit for Adults session (travel advisory), however some showed up and the book club was covered in the WSJ: see attached.
- II. Great Stories discussion was on Dope Sick by Walter Dean Myers. The group seemed especially engaged when viewing video clips of WDM answering questions from a high school inner city class about the book. Myers always delivers great interviews and his discussion on how much harder it is for teens today (in part because of global competition) was provocative and well received. In addition to the discussion, group members provided written reflections on the book. We consistently draw over 60% of the students enrolled at MG21 for this voluntary program. Requirements are that they read the book, provide written reflections on discussion questions, participate in the discussion and present a project based on the book.
- III. The "Not So Fantastic Plastic" program was quite successful, in part because of the enthusiastic cooperation of the MGHS science teachers (they all attended and promoted it with their classes and even provided extra credit for students attending, with Amelia Speight as the student liaison. The event represented the culmination of months of planning and coordination by staff members Penny DePaola, and Jennifer Falkowski, and Toni Streckert. Together they initiated contacts to the sustainability community, providing a "mini fest" for the event. Karen's sister and Penny contributed, collected and/or assembled over 70 multiple use bags for participants, and the Teen Advisory Board and Megan McGuire helped set up, check in, and kept the evening running smoothly. Among the activities for this program, were: a "not so fantastic plastic" display case, illustrating disposable plastic consumer waste, sponsorship by Whole Foods (providing around \$200 worth of food, gift cards, and reusable bags for door prizes,) Crema Cafe (providing 6 door prize certificates), specially targeted bookmarks /Reader's Advisory's on this issue, door prize giveaways and a preassembled "Wall of Shame." The wall was made up of 500 single-use plastic bags and provided a strong graphic representation of how many bags the average

person uses (and wastes) each year. In addition to the three staff members coordinating the event, we had the following speakers:

Don Heilman from the Mad City Ski Team and co-originator of the Clean Lakes Festival in Madison

Kris Stepenuck, Coordinator of the Water Action Volunteers Program for the University of Wisconsin-Extension and the Department of Natural Resources Students from the UW Environmental Studies Club

Students from Monona Library's Teen Green Club (Abby Taylor and Patrick Sisson)

Monona Grove High School Science Teachers in a panel discussion

Andy Nath, staff member and eco-musician, singing Earth Week songs

A record number of people attended for an educational program--we were projecting/hoping for around 40 and got 73, and the majority were high school students although some adults and middle school students also attended.

III. The Friends Appreciation party was also a success with the present and future mayor, as well as quite a few city council and library board members attending. Staff members and Teen Advisory Board representatives provided entertainment and recognition to the long-standing support of the Friends of the Monona Library and their key importance to our programming and ongoing improvements of the library. The event was tied in with a membership drive, which we are continuing to promote.

IV. The Dr. Teri Woods program on mindfulness, stress and health drew 27 audience members. It was sponsored by the Komen for the Cure foundation, since Dr Woods and the library are both grantees. Dr Woods gave a riveting presentation drawing on both historical research on stress reactivity, brain structures and human development, and the practical application of these to promote a healthier lifestyle. She spoke for over an hour and the Q and A session could have gone another 45 minutes (except the library was closing).

Children's and Young Adult Monthly Report for April 2011

| <u>Programs/Storytimes</u> | <u>Attendance</u> | <u>Programs</u> | <u>Notes</u> |
|----------------------------------|-------------------|----------------------------------|--------------|
| Tuesday PreK 10:15 [25, 22] | 47 | 2 Storytimes | |
| Wednesday PreK 9:30 [25, 30] | 55 | 2 Storytimes | |
| Wednesday Toddler 10:15 [32, 28] | 60 | 2 Storytimes | |
| Wednesday-PreK 11:00 [10, 16] | 26 | 2 Storytimes | |
| Thursday PreK 10:00 [18, 26] | 44 | 2 Storytimes | |
| Thursday Baby 10:45 [23, 7] | 30 | 2 Storytimes | |
| Read to a Dog | 14 | 1 | |
| Stuffed Animal Sleepover 4/11 | 56 | 1 National Library Week | |
| Tom Pease 4/12 | 100 | 1 National Library Week, Friends | |
| Saturday 4/16 Make a Book | 18 | 1 | |
| Sounds Like Fun 4/26 | 16 | 1 Afternoon Family Fun program | |
| Total | 466 | 17 avg 27.4 | |

Notes from Karen:

Planning & implementing programs; summer reading program planning, publicity, readers advisory and reference services, book discussion group, prep for class visits, displays, website, Friends appreciation party, ordering and collection maintenance, sponsor letters, Culver's Coloring contest.

Meetings & Continuing Education

8: Staff Inservice

13: Appreciation Tea Party for the Friends of the Library with about 55 in attendance.

Toni and I planned the party with help from Megan, Jennifer, and Penny. We sent invitations and organized publicity, and created a display near the entrance to try to increase membership. We had wonderful LaBrioche cake and other treats, nice door prizes, and great entertainment with help from Andy and the Teen Advisory Board. I was happy to be able to read a garden story, accompanied by Andy on his guitar, in appreciation of the Friends donation toward our beautiful landscaping.

20: I created a "Growing Up Green" booklist and coloring sheet for the *Fantastic Plastic* program.

26: Met with Erick, Rob, and Megan about Constant Contact newsletter software. Erick said to switch to it from BookLetters.

28 – May 1: Northlands Storytelling Conference in Lake Geneva

South Central Library System News

The implementation of KOHA has been problematic for staff and patrons alike. The decision was made by SCLS to go live with a product that simply was not finished or adequately tested, at least from most of the individual libraries' perspectives. Area libraries are essentially providing the "beta testing" of the new software. The current product is far too slow, the search functions are clunky, and the fine payment system is resulting in chaos. I have instructed my staff to waive fines automatically if a patron questions why they have fines. Other patrons have reported getting notified for available holds that they never requested or that are not actually physically available. Staff have occasionally resorted to using Amazon.com to track down a book's title because that site is faster and more accurate than our ILS.

We have asked that the five items below be addressed immediately:

- Speed of the system (checking out an item can take *ten* seconds at busy times)
- Search result relevance
- Items on Hold management
- Exact Title Searching
- Fines and Fess management

It should be noted that the above problems are only one portion or module of the ILS. The acquisition module for ordering materials through our vendors, the serials module for processing magazines, and the cataloging module for entering new holdings into the catalog are all incomplete as well. While I expected these modules to be incomplete, most Library directors find it inexcusable that the circulation module, the portion of the ILS

that directly impacts our patrons, has so many problems. Our customer service is being significantly undercut with the new system.

SCLS member libraries are now discussing various options to prod the system and the vendor behind KOHA to fix the numerous issues, as the ILS cannot remain in its current state for much longer without the library losing significant credibility with our patrons.

ACTION ITEMS

1. Close Library Building Fund at Monona State Bank and Transfer money to City of Monona Library account

Closing and transferring the money from the Library's Building Fund money (\$38,317) from Monona State Bank to the City will allow the Library to pay for security and building upgrades such as the cameras.



PUBLIC
LIBRARY

2010 WISCONSIN LIBRARY OF THE YEAR

1000 NICHOLS ROAD ■ MONONA, WI 53716-2531
(608) 222-6127
FAX (608) 222-8590
<http://www.mononallibrary.org>
email:monona@scls.lib.wi.us

May 3, 2011

Jody St. Clair
Monona State Bank
5515 Monona Drive
Monona, WI 53716

Dear Ms. St. Clair,

We would like to close the Monona Library Building Trust account [REDACTED]. Please make a check payable to the "City of Monona" for the ending balance of \$12,317.62

We plan to use the money to make small renovations to the library building.

Sincerely,

Edwin A. Taylor
Library Board President

Sincerely,

Erick Plumb
Library Director

##XXH1801DPCSTM

Last statement: March 31, 2011
This statement: April 29, 2011
Total days in statement period: 29

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Direct inquiries to:
608-223-6243, 1-866-672-8890

MONONA LIBRARY BUILDING TRUST
CITY OF MONONA
1000 NICHOLS RD
MONONA WI 53716-2531

Monona State Bank
P.O. Box 6500
Monona WI 53716

DIAL MONONA 1-800-646-5166, YOUR 24 HOUR AUTOMATED ACCOUNT INFORMATION SERVICE.

Nonprofit Interest Checking

| | | | | |
|----------------------------|---------|-------------|--------------------|--------------|
| Account number | | | | |
| Low balance | | \$12,313.22 | | |
| Average balance | | \$12,313.22 | | |
| Interest paid year to date | \$18.90 | | Beginning bal | \$12,313.22 |
| | | | Total additions | 4.40 |
| | | | Total subtractions | 0.00 |
| | | | Ending balance | \$ 12,317.62 |

CREDITS

| Date | Description | Additions | Control Number |
|-------|-------------|-----------|----------------|
| 04-29 | 'Interest | 4.40 | 00000000000000 |

DAILY BALANCES

| Date | Amount | Date | Amount | Date | Amount |
|-------|-----------|-------|-----------|------|--------|
| 03-31 | 12,313.22 | 04-29 | 12,317.62 | | |



MONONA LIBRARY BUILDING TRUST
CITY OF MONONA
1000 NICHOLS RD
MONONA WI 53716-2531

Last statement: February 28, 2011
This statement: March 31, 2011
Total days in statement period: 31

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Direct inquiries to:
608-223-6243, 1-866-672-8890

Monona State Bank
P.O. Box 6500
Monona WI 53716

DIAL MONONA 1-800-646-5166, YOUR 24 HOUR AUTOMATED ACCOUNT INFORMATION SERVICE.

Nonprofit Interest Checking

| | | | |
|----------------------------|-------------|--------------------|--------------|
| Account number | ██████████ | Beginning balance | \$12,308.44 |
| Low balance | \$12,308.44 | Total additions | 4.78 |
| Average balance | \$12,308.44 | Total subtractions | 0.00 |
| Interest paid year to date | \$14.50 | Ending balance | \$ 12,313.22 |

CREDITS

| <u>Date</u> | <u>Description</u> | <u>Additions</u> |
|-------------|--------------------|------------------|
| 03-31 | Interest | 4.78 |

DAILY BALANCES

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|-------------|---------------|-------------|---------------|-------------|---------------|
| 02-28 | 12,308.44 | 03-31 | 12,313.22 | | |

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madison.com

Book clubs appreciate grown-ups' newfound attraction to teen lit

GAYLE WORLAND | Wisconsin State Journal | gworland@madison.com | Posted: Monday, April 25, 2011 8:00 am

Maybe they thought they were searching for their guilty pleasures in private, those adults at Monona Public Library combing the shelves for young adult novels.

But they didn't go unnoticed by librarian Toni Streckert.

She welcomed them in, recommended titles and now has created a book club just for them: Grown-ups who know there is not a more sparkling, compelling short read than a well-written teen novel.

"I'm a book pusher. So I'm always recommending" teen lit, said Streckert, outreach and teen services coordinator for the library and an out-of-the-closet fan of young adult books.



"They have some of the most exciting, concise writing," she said. "Teens don't have a long attention span, so your writing has to be so crisp, so polished."

A dozen people showed up for the first meeting of the library's new teen-book club, most in their 30s to 60s. Only a couple were parents of a teenager, Streckert said.

For Val Edwards, the librarian at Monona Grove High School, joining the group was a way to show her support and hear new perspectives.

"I hear a lot of what my teachers and students think about teen lit," she said, "but I thought it would be really interesting to hear what people I'm less directly connected with in the community think about teen lit."

Like Streckert, Edwards says the quality of young adult books has soared in the past decade, making the genre attractive for more than teens. And today it offers a wider variety of tales — not just of the "Twilight" sort, either.

"I think it's changed from being really children's literature" aimed at the 9- to 12-year-old, to appeal "to that upper end of the teenage years a lot more directly, things that reflect their life experiences," she said.

"I do think publishers have realized this is a huge untapped market and a lot of the stuff that's been published in the last 10 years has a ton of appeal for adults. I think it's been a huge win for publishers."

Part of Streckert's inspiration for her book club came from the long-running "Not Just for Kids" group at the Borders West bookstore.

Laurie Rosengren, a children's bookseller at Borders for 13 years, said the book club pre-dates her tenure there and she'll keep it going at a new location now that the store has closed.

"Not Just for Kids" members range in age from 25 to 75 and include "teachers, former librarians, former booksellers and people who just like to read," she said.

Fast-paced and rich, teen lit has an immediate gratification factor and taps into a period of life that has some of the most intense memories for people, said Rosengren, who's currently writing her own book for the young adult market. "I like to say it keeps me young," she said.

The Internet component also fascinates Kirstin Carlson-Dakes, a longtime reader of teen lit who joined the book club at Monona Public Library.

"There's a really big online community — lots of bloggers, but also the authors themselves all have websites and blogs," said Carlson-Dakes, a pediatric nurse and the mother of two teens. "I follow some of them and that has been very interesting for me, because they're always posting new stuff about books and about the process, but also about things that are going on in the literary world. It just seems like it's a new way to learn about the world of reading and the world of books."