



City of Monona
Application for Amplified Device Permit

This application must be submitted for use of an amplified device on the public streets of the City of Monona, or outdoors on private property in furtherance of a commercial enterprise. Application must be filed no later than 14 days prior to the event date. Permit fee is \$10 per day or \$20 for 3 consecutive days. No more than 45 days of amplification permits for a property or street location may be issued within a calendar year.

PRIVATE EVENT

If the use of amplified device is for a private event at a private residence or on public street (for example: wedding, block party, etc.), complete below:

Name of Applicant:	
Event Address:	
Applicant Phone:	Applicant Email:
Event date(s):	
Times of requested use of amplified device (ex. 3–6 pm):	
What kind of amplified device(s) will be used (ex: a DJ will be using a microphone and speakers):	
Reason for request (ex: wedding, block party, etc.):	

BUSINESS EVENT(S)

If the use of amplified device is for a for a business use (for example: amplified music in an outdoor dining space), complete below:

Name of Business:	
Business Address:	
Property Owner:	
Name of Applicant (Contact Person):	
Contact Phone:	Contact Email:

Applicants may apply for up to 45 days of amplification permits for a single location per calendar year. Please list all event dates and times (continue on reverse side if needed) or attach a complete list.

	Event Date	Event Time	Description of Event
Ex:	Friday, Aug. 5, 2022	5:00-9:00 pm	Live band on outdoor patio
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	Event Date	Event Time	Description of Event
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As a condition of the application, you are required to make contact, either through mailed notice, digital communication, or other means, with residences within two hundred (200) ft of your business property to notify them of the date and time of **the public hearing on the permit application**. If the entity applies for multiple amplified device events in one application, they shall be required to provide residents within the notification area with all of the dates of the amplified device usage in one notice.

I, _____, agree to follow and abide by the rules and regulations as defined in the City of Monona Municipal Code (attached).

Signature Date

Approval of License Review Committee Date

Approval of City Clerk Permit Number Date

§ 335-8 **Loud and unnecessary noise prohibited.**

D. Permits for amplifying devices.

(1) Permit required. The use of loudspeakers or electronic amplifying devices on the public streets or in the parks of the City of Monona, or outdoors on private property in furtherance of a commercial enterprise, is prohibited unless the party using, or permitting use of, such loudspeaker or amplifying device first obtains a permit. **[Amended 8-6-2018 by Ord. No. 7-18-705]**

(2) Entities shall apply for an amplification permit through the City Clerk at least 14 days prior to the event. As a condition of the application, the applying entity shall be required to make contact, either through mailed notice, digital communication, or other means, with residences within two hundred (200) ft of the subject property to notify them of the date and time of the public hearing on the permit application. If the entity applies for multiple amplified device events in one application, they shall be required to provide residents within the notification area with all of the dates of the amplified device usage in one notice. The City Clerk or their designee are authorized to issue permits for residential use of amplifying devices. Permits for the use of an amplifying device in furtherance of a commercial enterprise shall only be issued by the License Review Committee, or City Administrator, as follows. The City Clerk will forward the application to the License Review Committee for review and authorization. If there are extenuating circumstances as to why the applicant is unable to wait until the next regularly scheduled meeting of the License Review Committee, then the City Clerk may submit the application to the City Administrator or their designee for approval or denial of the permit. The Parks and Recreation Director or their designee are authorized to issue permits for use of amplifying devices in the City parks.

(3) No approval authority, either individually or in combination, may issue more than 45 days of amplification permits for a single park, property or street location within a calendar year.

(4) Grounds or reasons for denial or allowance. The permit application may be denied if the circumstances demonstrate a reasonable likelihood the use of such loudspeakers or amplifying devices would unreasonably disturb the general public or persons in the vicinity, whether by volume, method, tone, pitch, location, time or other factors.

(5) The Chief of Police, or designee, shall have the authority to summarily revoke such permit when they determine such loudspeaker or amplifying device is becoming a nuisance or unreasonably disturbing persons in the vicinity because of the volume, method, tone, pitch, location, or factors.

(6) Time restrictions. The City Clerk shall not issue a permit to use a loudspeaker or amplifying device before the hours of 9:00 a.m. or after 9:00 p.m. Special amplification permits may be issued by the City Administrator for City-sponsored events. The permit shall indicate the special timeframe for amplification authorized under the special permit. No permit shall be granted to anyone who, in the determination of the issuing authority, intends to use said loudspeaker or amplifying device in such a manner or for such a purpose as to constitute a nuisance. **[Amended 10-16-2017 by Ord. No. 9-17-689]**