

**2017 Madison-Monona Lioness Arts & Craft Fair at the  
Monona Fall Festival/MGBMA Chili Festival  
Winnequah Park, Monona WI  
Saturday, October 7th, 2017**

The Madison-Monona Lioness Club is again sponsoring an Arts & Craft Fair in conjunction with the combined Monona Fall Festival and MGBMA (Monona Grove Businessmen's Assn.) annual Chili Festival.

(Artists and crafters will be referred to as "Sellers")

The policy for accepting sellers and merchandise into the fair: All arts/crafts to be sold must be handcrafted by the seller or seller's immediate family in the United States. Any exceptions are at the discretion of the event coordinator and/or committee.

**DATE:** Saturday, October 7, 2017

**LOCATION:** Winnequah Park, 1010 Block of Nichols Rd, Monona WI. (Corner of Nichols Rd and Healy Ln, approximately ¾ of a mile from Monona Drive)

**TIME(S):** Fair is from 9:00 a.m. – 3:00 p.m. Set up is between **7:00 a.m. and 9:00 a.m.** the morning of the event. ***All vehicles must be removed and materials unloaded by 9:00 a.m.*** Chili Festival includes sampling homemade chilis, live music, beer tent, a bake sale and other food sales.

**FEE:** \$25.00 per approximately 10' x 10' space, to be donated to Madison-Monona Lioness Club. **Proceeds go directly back into our community!!** Your payment and a copy of your WI Department of Revenue Form S-240 are due with this application in order to reserve your spot. An email confirmation will be sent when your application has been accepted.

**S-240 FORM:** Each seller must complete, sign, and submit the attached Wisconsin Temporary Event Operator and Seller Information Form S-240. Complete **all** information in the Seller Information section, Part C. This is required by the Wisconsin Department of Revenue and more information can be obtained at [www.revenue.wi.gov](http://www.revenue.wi.gov).

**Note:** If the seller holds a sales tax number, complete line 6. If there isn't a sales tax number, please complete line 7. A seller permit is required in WI to collect and remit sales tax when merchandise sales exceed \$1,000 annually.

**BRING:** This is an outdoor event and held rain or shine. Supplies are not provided. You are responsible for your own supplies/items such as tables, chairs, tents/canopies and other display items. Tents and canopies **must be secured/anchored**. Also, please bring your own “starting cash”. The Club will not be able to make change for sellers/guests.

**QUESTIONS:** Please contact Kathy Meyer at (608) 692-5943 or [kmeyer60@hotmail.com](mailto:kmeyer60@hotmail.com).

***Please complete and return the registration form, S-240 form, and a check for \$25.00, per approx 10' X 10' space, by September 23, 2017, to:***

***Kathy Meyer  
6304 Buford Drive  
Madison, WI 53718***

***Please make checks payable to Madison-Monona Lioness Club.***

Looking forward to hearing from you and seeing you at the  
2017 Arts & Crafts Fair!!

**Registration for 2017 Madison-Monona Lioness Arts & Crafts Fair at the  
Monona Fall Festival/MGBMA Chili Festival**

**Winnequah Park, 1010 Block of Nichols Rd., Monona, WI 53716**

**Saturday, October 7th, 2017**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Website: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/ZIP \_\_\_\_\_

Phone(s): \_\_\_\_\_ Email: \_\_\_\_\_

Best time to reach you:

Describe, as clearly as possible, what you will sell:

**If you have any special requirements, please indicate below or contact us via email or phone.**

Waiver: Neither the Madison-Monona Lioness Club, or anyone assisting during this event shall be held responsible, accountable or liable for, and the same hereby are released from, accountability or liability for any damage, loss, harm, or injury to the person or property of a Participant, any of its officers, employees, or representatives, resulting from theft, fire, water, accident, or other cause including en route to, at the event, or surrounding grounds.

The Participant hereby agrees to indemnify, defend, protect, and hold harmless the Madison-Monona Lioness Club and its members, against any claims, demands, suits, liability, damages, loss, costs, attorney fees, and expenses of any kind or nature which might form or arise out of any action or failure of action from the Participants, employees, volunteers, invitees, or representatives.

Participant \_\_\_\_\_ Date: \_\_\_\_\_