

AGENDA
COMMUNITY MEDIA COMMITTEE
Virtual Meeting via Zoom
Thursday May 13th, 2020
6:00 P.M.

Community Media Committee Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83068180612?pwd=UIZkdllVSVhxK0pwdWJhWGpvUGVldz09>

Meeting ID: 830 6818 0612

Password: 4tU42T

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 830 6818 0612

Password: 216042

1. Call to Order

2. Roll Call

3. Approval of minutes from February 14th Meeting

4. Appearances

5. Unfinished Business

- a. Consideration of Resolution No 21-4---, Authorizing the Recording and Posting of Public Meetings During the Covid Pandemnic - except during closed sessions.

6. New Business

- a. Meet & greet new committee members

7. Reports

- a. Directors Report
- b. Committee Chair ideas/discussion

8. Adjournment -

If you cannot make the meeting, please notify Will Nimmow @ 608-513.6160.

Thank you for your service.

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MEETING MINUTES
COMMUNITY MEDIA COMMITTEE
Virtual Meeting via Zoom
Thursday April 8th, 2020
6:00 P.M.

1. Call to Order -

2. Roll Call - Amelia Speight, Susan Manning, Eric Redding, Katy Byrnes Kaiser, Claire Lempke was present, as well as Samantha Griffin and City Attorney Bill Cole.

3. Approval of minutes from March 11th Meeting - Eric Redding motioned to approve and Claire Lempke 2nd the motion. The minutes were approved.

4. Appearances

Patrick DePula

Shahla Werner

Josh Herritz

5. Unfinished Business - NA

6. New Business

- a. City of Monona Committee Zoom recordings
 - Attorney Bill Cole - City Committee meetings are public and you do not need a waiver to record a city committee meeting. There is no expectation of privacy in a governmental public meeting. Anyone can record as long as they are not disrupting the meeting. However, it's important to have compassion for people in regards to certain public meetings. It is respectful, however to let people know they are being recorded.
 - Kristie Goforth - Agreed with the attorney that some information is respectful to withhold if a community member requests or so chooses.
 - Susan Manning - Who drafted the recording resolution? I would want to change some of the working on point #3 in the resolution to dictate when the resolution would end.
 - Bill Cole - agreed that there should be a clear and distinct ending to the resolution under item #3
 - Eric Redding - thank you for all who attended the meeting. Transparency is important, but this issue comes down to resources and what we can handle in terms of staff requirements. There are real struggles and challenges to this, when meetings return to in person meetings. In addition to this being a resolution, but this should also be a policy from a departmental stand point.
 - Amelia Speight - Those who have spoken and the public at large, has not seen this resolution and so, it's important that they understand exactly what they are speaking to and discussing. Concerned that we may not be able to continue to fulfill the obligations once meetings go to in-person meetings.
 - Susan Manning - I would like to see the cost of personnel and equipment costs for continuing to record meetings once we are in person for meetings. What would have to be sacrificed in order to do this seeing how there are only currently 2 full-time employees in the department.

- Katy Byrnes Kaiser - Is there a way to ask for additional resources in tandem to getting the resolution approved. Where do we stand in regards to accessibility for the public.
- Will Nimmow - read the names of Monona residents who sent emails either in favor, or not in favor of recording meetings.
- Amelia Speight - Has there been any discussion or decision from the council on when meetings will go back to in-person.
- Kristie Goforth - Council has not discussed when or if meetings will be back to in person. Encourage committee members to focus on resolution for now and we will work out the sustainability aspect later.
- Amelia Speight - Public comment emails, sent from public, may or may not have known about the resolution.
- Eric Redding - #3 on resolution is a tough spot since we don't know when this will end.
- Susan Manning - resolution is a great start, gives us time to think about when zoom does end we can have time to see the costs and the process. But, seeing that Will is comfortable with uploading the zoom meetings, it's a great opportunity. Is that right Will
- Will Nimmow - Yes we can handle uploading zoom recorded meetings onto YouTube.
- Krisitie Goforth - Streaming live would be handled by each staff member at the committee level.
- Will Nimmow - We are only talking about recording the meetings, not streaming them live correct?
- Kristie Goforth - I did want the verbiage added that we would stream live and record the meetings into the resolution, I sent that to Bill Cole. But, as long as we are recording it and making it available to the public, that is the important part.
- Will Nimmow - Taking the recorded meetings and loading them onto Youtube are doable for the department. However, streaming live would be a challenge.
- Kristie Goforth - Mass Transi Committee and Parks and Rec Board are streaming their meetings live.
- Will Nimmow - No, they are sending us the recorded video and we are uploading that video to YouTube, after the meeting.
- Katie Byrnes Kaiser - In regards to #3 In the resolution, Public Health orders do allow us to be in-person if we so chose up to 150 people as long as we are masked and socially distanced.
- Amelia Speight - Just confirming and stating that we are only talking about recording the meetings not live streaming. There are a few city meetings that occur at the same time. #3 on the resolution is really tough. The wording is really tough.
- Kristie Goforth - Asked Will Nimmow to change the wording on #3 to take out "are able to."
- Eric Redding - Who makes the decision for all committees to meet in person.
- Susan Manning - Council makes that decision
- Bill Cole - Absent of any direction from the City Council, the committee chair would make the decision.
- Amelia Speight - I'm having a hard time acting on this resolution when the public has not had the opportunity to see the actual document.

- Kristie Goforth - A clarifying point that this is an advisory committee so even if the committee votes against the resolution, I can still bring this to city council.
- Eric Redding - So regardless of what we say you have decided what you will do
- Krisitie Goforth - Yes, I would like to take this to council and have a thorough discussion so everyone can be heard
- Eric Redding - So regardless of what we say, you will take this to council?
- Kristie Goforth - Yes I will be taking this to council, I have that right.
- Eric Redding - Ok, then I make a motion to table this discussion until we can have a thorough discussion about costs and closed captioning and logistics and have everything available to the public.
- Katie Byrnes Kaiser - What does tabling do? Will the council still be able to vote on the resolution?
- Susan Manning - Yes, they can still take up the resolution
- Bill Cole - Yes that is correct they can take up the resolution, however, it's been a long standing practice in Monona to seek input from the advisory committees.
- Eric Redding - Asking Will Nimmow to put together a list of costs for captioning of one hour meeting, what on an average month how many meetings are there and what would be the staff hours for captioning.
- Susan Manning - And equipment costs
- Krisitie Goforth - Are the school board meetings captioned.
- Katie Byrnes Kaiser - We rely on YouTube to caption the meetings
- Will Nimmow - Yes, that is correct we rely on YouTube to transcribe the meetings. However, we don't, but should, have content captioned on our cable access channels. It is my understanding that captioning software, companies or stand alone equipment can be very expensive and possibly labor intensive for staff members.
- Kristie Goforth - Is there any limit restrictions for YouTube or fees?
- Will Nimmow - Nope, Youtube is free.
- Claire Grupe - I do a lot of work for accessibility at my Job. Zoom does have the ability to caption as well as YouTube. So, that said, we should all be aware of the literacy and abilities of our audience when we are sharing screens and discussing during meetings.
- Patrick Depula - There is no need for live streaming for meetings, just the ability to view the meetings later through recording.
- Amelia Speight - Please make sure any proposals or resolutions are included in next month's packet. If we could get more direction regarding item #3 on the resolution before the next meeting that would be great.
- Susan Manning - Maybe we could take costs, staffing, equipment and any other questions and send them out to the committee on Monday the week of the meeting so we have time to ask for more information or clarification.

7. Reports

- a. Directors Report
 - Will Nimmow referenced the "work completed document" and good news, as the AV club had been streaming volleyball games the last couple of nights. Video/photo session at

the Monona Fire Department and Kirk Swenson, Volunteer Music Director has retired from his volunteer position and Sam and Will, will be absorbing a handful of duties he took care of. We will certainly look for someone to replace him, but as of right now we do not have anyone who has the time and talents to replace him.

- Sam Griffin - We have an 11 year old named Beatrix who will be taking over the “VMO Show” twice a month, (1st and 3rd Thursda of the month). The newsletter is strong, we 747 subscribers. The March newsletter had an open rate of 60.6 percent and a click rate of 23.8 percent.
- Amelia Speight - The library will be opening up on April 21st.
- Katy Byrnes Kaiser - Are you getting information from every department? If you do the follow up yourself, are you able to find and gather information from every department? Are you able to get access to information that is happening in each department, since many times departments are not thinking from the communications perspective.
- Sam Griffin - Yes, some departments are great at getting information out to us and others we work to find updates from the website.
- Amelia Speight - Have you reached out to council members who are chairs of various committees who may have a pulse on what is happening in the city and committees.
- Eric Redding - When we put these together, did we look at other municipalities and what they were doing for their newsletter?
- Committee Chair ideas/discussion - NA

8. Adjournment - Katy Byrnes Kaiser motioned to adjourn the meeting and Eric Redding seconded the motion. The meeting was adjourned at 7:24PM.

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Resolution No. 21-4-_____
Monona Common Council

**AUTHORIZING THE RECORDING AND POSTING OF PUBLIC MEETINGS
DURING THE COVID-19 PANDEMIC**

WHEREAS, the Common Council is committed to open and transparent government and desires that members of the public have the opportunity to attend City meetings; however, the Council also recognizes that members of the public can't always attend scheduled meetings due to conflicts with other personal and professional obligations; and,

WHEREAS, due to public health orders enacted during the COVID-19 pandemic which require social distancing and limits on group gatherings, almost all meetings of City boards, committees, and commissions have been conducted virtually using the Zoom video and telephone conferencing application since ; and,

WHEREAS, the Zoom application allows for meetings to be easily recorded; and,

WHEREAS, the Common Council sees this an opportunity to easily expand the public's access to meetings by recording the meetings of all City committees, boards, and commissions which are conducted on the Zoom platform and uploading them to the Monona Community Media YouTube channel so they are available for viewing by members of the public.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Monona, Dane County, Wisconsin, hereby authorizes the following:

1. The meetings of all City committees, boards, and commissions, except closed sessions, which are conducted on the Zoom platform shall be recorded.
2. All recorded meetings, except closed sessions, shall be uploaded to the Media Community YouTube channel for public viewing for a period of no less than 30 days from the date of the meeting.
3. This practice shall continue until such time in-person meetings resume as directed by the Monona City Council or until this resolution is superseded by a new policy.

Adopted this _____ day of _____, 2021.

BY ORDER OF THE CITY COUNCIL
CITY OF MONONA, WISCONSIN

Mary K. O'Connor
Mayor

ATTEST:

Joan Andrusz
City Clerk

Approval Recommended By: Community Media Committee –

Sent

4/21/21 April Newsletter

Copy

Share on Social



Details

Reporting

Heat Map

Email Performance

See how your emails are doing with your audience. [Compare your results to the industry average.](#)

Sent

785

Open Rate

65.5%

Click Rate

43.2%

Opens	493	Clicks	213
Sent	785	Did Not Open	260
Bounces	32	Unsubscribed	3
Successful Deliveries	753	Spam Reports	1
Desktop Open Percentage	62.7%	Mobile Open Percentage	37.3%

Week of November 2-6

- Consumer Protection 101 PSA (written, recorded, in Skyla)
- Lindsay's November liners (cut and uploaded to Skyla)
- November Week 2 PSA (written and recorded)
- November Week 2 (7) MM's with artists (recorded with in and outs)
- Working on COVID Video PSA
- Monona Joan Post Election PSA (written, recorded, in Skyla)
- Nicci San Damiano Interview
- 2 Live Election Day remotes

Week of November 9-13

- Monona Lowdowns - Interview with Mayor (Andy Kitslaar)
- Harmonious Wail Zoom Interview
- Nester Zoom Interview
- Kelsey Miles Zoom Interview
- 2 WVMO Specific PSAs
- November Week 3 PSA
- November Week 3 MM's with artists

Week of November 16-20

- Monona Lowdowns
- COVID PSA Press Release & website
- COVID PSA video release
- River Development Video
- Leaf Pickup social video made
- Donation drive PSA
- Ice rink PSA
- Week 5 MMs
- Wally Ostrenga Interview Cut up (ins and outs written)
- Briarpatch Youth Services Youth Art Show - Online (Video)
- Recorded 2 episodes for the Litchfields show (because of Thanksgiving)

Week of November 23-25

- Sam training on radio station automation (Scheduling & Programming)
- Wrote Anti-Bullying PSA
- Wrote new COVID-19 PSA
- Winnequah School PSA written and recorded
- Researched ideas for Police PSAs
- Began searching through stock footage for Sailing Tourism Video
- Met with Brad Bruun, Public Works Project Manager and MG21 staff to discuss the Sustainability Committees ideas on some student video projects.

Week of Nov. 30th-Dec 4th

- Interview Bill Quackenbush - San Domiano
- Recorded video at Riverfront to use in Sailing Tourism Video
- Wrote 1st draft of script for Sailing Tourism Video, began editing video
- Began promoting new Reggae Show beginning Dec. 12th at 4pm.
- Wrote 3 Police PSAs (Accidental 911, Call before videoing, neighborhood watch) scheduled time for Nate to record
- Wrote 3 Fire PSAs (2 holiday related, 1 covid response) scheduling time for Jerry to record
- Wrote an updated Ice rink PSA
- Continued to chop up interviews with local artists for Facebook and radio
- Recorded video and pictures to stock up for MCM Facebook posts
- Scheduled time to shoot video and interview of K9 Sergeant Nachreiner and Miya (Tuesday, Dec. 8th)
- Began adding weather segments to community calendars on the radio
- Met with Jen Assmuss (adult services librarian) assist with Seasonal Chef Zoom Stream
- Working to get interview with 9 year old student who wrote a book on hearing loss

Week of Dec. 7th

- Updated radio remote broadcasting equipment to allow for better wifi reception.
- Began creating human interest segments about generations. (i.e., Gen X, Millennials, Gen Y, Gen Alpha, etc.).
- Attended Monona Police K9 training. Gathered video and audio recordings.
- Met with MESBA and Ann Weidlach from Monona's Dean House, to discuss the history of Monona and assets to utilize on radio and video for social media
- Discussed Future Freshman night video creation with MGHS Principal, Mitch McGrath

Rest of December

- Finished Monona Sailing Club promo video
- Wrote & recorded Generation Segments
- Recorded School leaders for upcoming registration videos
- Talked with Ronald from WBFH in Detroit about how they promote their radio station to get high school students involved
- Continued to chop up interviews with local artists for Facebook and radio
- Discussed a Firefighter Cooking Show with the Chief
- Created a social media promo for K9 Miya story
- Had multiple meetings about getting weather system or ATMOS for radio station to take our weather reports further (ultimately decided on ATMOS)
- Cut up some of Bill Quackenbush interview for Monona Minute radio segments
- Wrote and recorded a promo for "A Christmas Carol" on radio
- Created a fun Christmas segment with highlights from the movie "A Christmas Story"
- Recorded video interview at San Damiano with Teresa, Sophia and Katherine

- Reached out to volunteers to record new PSAs (multiple came in and recorded)
- Sam went to first Council and Court meetings to learn Community Media Department's role during those meetings
- Began editing MGHS registration videos: 8th Grade and 9-11
- Worked with Hill Electric to get motorized projection screen and projector ceiling mount installed in the forum room at the public library

Week of January 4-8

- Cut up Monona Minutes from Teresa, Sophia, Katherine interviews for radio
- Cut up Monona Lowdown from this week's Council meeting
- Wrote PSAs for Recreation Department to record (Ice skating programs and snowman contest)
- Wrote video scripts for K9 story
- Interviewed Demii (9 year old author with hearing loss)
- Had installation meeting for ATMOS (Automated Weather Announcements)
- Recorded Art Department video for Future Freshman Night (Virtual Event on YouTube).
- Continued work on Registration videos
- Zoom interview with Stacy from MG21 for Middle campus video
- Informed of video studio remodel beginning middle of February

Week of January 11th

- Finalized edits and made a YouTube playlist for 2021 MGHS Registration videos
- Provided Drone footage and interview clips for Friends of San Damiano Website
- Zoom interview with a few parents from MG21 middle campus
- Plan commission and school board meetings (high school returns to in-person March 15th)
- Sam took 2 days of courses to learn Premiere Pro editing software
- Cut up video interviews for Friends of San Damiano website
- Edited video for first K9 officer story
- Turned Generations segments into facebook video posts

Week of January 19th

- Cut up zoom interview with Demii Wright
- Wrote Composting Monona Minute
- Wrote Dementia Friendly Community PSA
- Wrote San Damiano Award PSA
- Began Polka themed Monona Minute
- Cut up Monona Lowdowns
- Worked on getting ATMOS weather software compatible with Skyla Producer program
- Did setup and troubleshooting for Monona Grove Virtual Swim meet

Week of January 25th

- Met with Leah to discuss new web page for City Newsletter
- Finished writing and recorded Polka Origin Monona Minute
- Created main graphic for newsletter
- Created background graphic for newsletter
- Created 1st draft of newsletter
- Wrote Mononoa Lowdown PSA
- Recorded Principal McGrath Reopening Video
- Edited MGHS reopening video
- Created Valentine's Day campaign (shoutouts to loved ones)
 - Created social media post, wrote PSA
- Began clearing out high school space for construction
- Recorded and edited Senior Center PSAs for February
- Exported San Damiano interviews for Pat Howell to review
- Recorded MG21 staff for their "teach to" hybrid learning video

Week of February 1st

- Created web page on City website for newsletter
- Began promoting newsletter on social media
- Edited MG21 "Teach To" video
- Recorded MGHS staff for their 1st "Teach to" hybrid learning video
- Met with Rutabega to discuss having WVMO as hold music on phone line
- Edited MG21 Promotional video
- Edited MGHS Teach To video
- Finished final draft of City newsletter
- Wrote and recorded PSA for City newsletter
- Reached out to League of Women Voters to discuss candidate forum for school board, City Council and Mayor
- Worked on moving out of school rooms for construction

Week of February 8th

- Cut up recording with Aldo Leopold Nature Center for radio
- Finished moving out of school rooms for construction
- Recorded MGHS staff for their 2nd "Teach to" hybrid learning video
- Edited MGHS Week 2 video
- Recorded Principal McGrath "February Update" Video
- Edited principal McGrath "February update" for staff video
- Wrote Fire Dept. PSA on COVID Vaccine and had McMullen record

- Wrote Police Dept. PSA on preventing crimes and had Reynolds record

Week of February 15th

- Wrote Monona Street Names MM
- Wrote Plant Dane Native PSA
- Wrote Flex Lane PSA
- Wrote Friends of San Damiano Website PSA
- Compiled scripts for hosts to record and sent them out
- Wrote Dean Rothman Interview script
- Wrote Virtual Candidate Forum PSA
- Got Virtual Candidate Forum info on City website (began promoting on social media)
- Began “City Employee Interview” initiative, set up interview times
- Recorded Fire and EMS Ice rescue training on video
- Edited Fire and EMS training video
- Recorded week 3 “Teach to” videos for MGHS principals
- Recorded and edited Leah, Diane, Jeff & Amelia for City employee interview initiative
- Created information documents for all of the candidate virtual forums coming up
- Recorded BBB PSA’s
- Edited Monona Lowdowns

Week of February 22nd

- Recorded Matt H. & Tiffany H. for employee interview initiative
- Recorded Interview with Nehemiah Staff
- Recorded and edited week 4 “Teach to” video for MGHS principals
- Recorded and edited employee interviews with: Jessica Walsh, Melissa Miller, Lori Chapman, and Joan Andrusz
- Recorded Melissa Burke ACT video for MGHS
- Talked with Pat Howell about San Damiano videos
- Did virtual candidate forum preparation
- Discussed Newsletter with Kristie
- Made social media push to sell WVMO t-shirts (sold 13)
- Meeting with MGHS Principal, HUDL.com, District Finance Director, MGHS AD to discuss the HUDL camera platform, costs and logistics.
- Took WVMO Turntable 2 into Hi Fi Haus for service

Week of March 1st

- Worked with school district IT dept to provide audio resources for hybrid learning in all music classes.

- Met with HUDL.com to discuss networking and AV setup for remote camera packages in gymnasium and outdoor field.
- Recorded Principal McGrath for school announcement video & edit
- Interviewed Ryan Claingbole for employee interview
- Edited Nehemiah video for youtube
- Wrote boy scout food collection PSA
- Edited Monona Lowdowns
- Solidified candidate forum logistics, questions and platform
- Held virtual candidate forums for Mayor and City Council
- Worked on March newsletter
- Continued meeting with drama club to plan and coordinate promotion of April 10th and 17th, airing of the spring drama club radio theater program on WVMO.
- Installed two new CD players at WVMO studios, purchased by the friends of WVMO.

Week of March 8th

- Recorded BBB Wisconsin radio segments & edit of last weeks segments
- Edited Dean Rothman Interview and created social media post with video
- Edited Tiffany H and Ryan C zoom interviews
- Recorded first sustainability interview with MG21 student and resident
- Edited other Andy Kitslaar Interviews with staff
- Interviewed Raine Stern, Monona resident on NBC's The Voice
- Compiled radio clips from last year as anniversary of "pandemic" status on March 11
- Worked on March newsletter
- Began reading "Monona in the Making" for Monona Minute topic ideas
- Held School Board Candidate Virtual Forum

Week of March 15th

- Began editing first Sustainability Video
- Recorded Mr. Kling and SRO for Fire Drill Video
- Edited Fire Drill Video
- Wrote 3 Monona Minutes based on information from "Monona in the Making" book
- Finished March newsletter
- Edited more of Raine Stern Interview for Facebook and Radio
- Recorded 2nd Sustainability Video
 - Began editing it
- Wrote Yard Waste, Water Meter & Virtual Candidate Forum PSAs

Week of March 22nd

- Recorded Girl Scouts PSA on Bike Safety
- Began WVMO PSA audit
- Edited Teresa Sustainability Video
- Reached out to have volunteers record new PSAs & MMs
- Created National Puppy Day Slideshow
- Wrote MGE payment assistance PSA
- Met with 11-year-old Beatrix to discuss her having her own show :)
- Recorded 2 more sustainability interviews
- Met with new volunteer to record new PSAs & MMs
- Worked on figuring out new “Blackmagic Web Presenter” box and getting sound to play
- Met with new volunteer Sam J. He recorded scripts and discussed new show
- Edited Beth Esser Sustainability Video

Week of March 29th (short week)

- Visited Sustainability Champs house to shoot video for interview
- Recorded 2 different groups of girl scouts radio PSAs
- Recorded Senior Center April PSAs
- Edited Linda’s Sustainability Champ interview
- Recorded Volunteer reading new PSAs and MMs
- Talked with Pat about San Damiano radio spots and video for web and project
- Planned out show format for Beatrix
- Recorded LWD WBA spots
- Contacted Teradek regarding our cube streaming box

Week of April 5th

- Re-edited Beth Esser video to include new pictures provided
- Began working on April newsletter
- Created Leed Certification MM for radio
- Created Energy Audit MM for radio
- Worked on WVMO PSA Audit
- Recorded Kling & Hahn and edited video for High school announcements
- Live stream of MG Volleyball with AV club students
- Troubleshoot streaming equipment continues
- Confirmed live streaming of May 1st MG Prom in gymnasium
- Recorded Heart Attack Survivor Meet and Greet and proposal
- Wrote Shower Head PSA for radio
- Recorded Beatrix’s first show

Week of April 12th

- Edited “Choir Dept.” video for Principal McGrath
- Edited Heart Attack Survivor Video
- Edited Beatrix’s first show
- Finished PSA Audit for radio
- Met with Devin Renner to Discuss his new show
- Recorded Molly Grupe E-cycle PSA
- Worked on April Newsletter
- Edited Molly Grupe & Mark Buffat’s Sustainability Videos for Sustainability Champion map project
- Met with teacher to discuss prom logistics (live streaming grand march with student hosts)

Week of April 19th

- Wrote Frost Woods Park Monona Minute
- Wrote Dog Waste PSA
- Recorded and edited Mr. Kling & Mrs. Hahn’s final “teach to” video of the year
- Met with new volunteer Caylin McGlynn (UW Student) in studio to discuss station and potential ways she can help
- Wisconsin State Journal visited to interview and take pictures of WVMO (regarding 5 year celebration)
- Finished April newsletter
- Did 4 live remotes at the library on their opening day
- Turned Sustainability video into radio piece
- Met with Mrs. Dieble to discuss Senior Recognition Night Video
- Edited San Damiano Clips for Pat Howell
- Began cutting down San Damiano Interviews for documentary

Week of April 26th

- Recorded and Edited Aldo Leopold radio segments
- Recorded weekly Wisconsin BBB announcements
- Began writing 5K challenge MM
- Wrote Community Pool PSa
- Edited 7 San Damiano interview clips for social media
- Began Monona Minute Audit
- Video Recorded Jon Shields at San Damiano planting garden
- Recorded & edited Lori C. radio clips for senior center
- Live streamed MGHS Prom Grand March

- Live streamed 100 Watts Session

Week of May 3rd

- Helped write 4 San Damiano PSAs
- Wrote a Good Neighbor Project PSA (Monona Police Initiative)
- Edited Good Neighbor Project Fliers for Nate Reynolds
- Created WBA award social media posts
- Recorded Molly Grupe Flower PSA
- Recorded Kristie GoForth Historical PSA
- Recorded LWD WBA PSA
- Recorded and edited Tiffany PSAs from Better Business Bureau
- Recorded MGHS Senior Recognition Awards personal presentations
- Secured VSP fees from TDS. Roughly \$400 per month.
- Interview with Beatrix from “Bea’s Buzz” on the “VMO Show”
- Recorded 4 San Damiano PSA’s
- Continued work on San Damiano videos for the Friends of San Damiano
- Recorded new radio program “Save the Clock Tower Hour” 80’s & 90’s music (Devin Renner - MESBA)
- Newsletter solicitation and editing