

## AGENDA

LICENSE REVIEW COMMITTEE  
TUESDAY – APRIL 12, 2022  
MONONA CITY HALL CONFERENCE ROOM  
4:00 P.M.

1. Call to Order
2. Roll Call
3. Approval of Minutes from January 11, 2022
4. Appearances
5. Unfinished Business
6. New Business
  - A. Consideration of Temporary Class “B” Fermented Malt Beverage Retailer’s License for GiGi’s Playhouse – Madison Dash for Down Syndrome, President Julie K. Byrnes, 4104 Monona Dr., Madison, Wisconsin 53716, for the Period of April 30, 2022.
  - B. Consideration of 2021/2022 Operator License Application for Zachary M. Stilson, 4810 Wallace Avenue, Monona, Wisconsin 53716.
  - C. Consideration/Discussion of Revocation of 2020/2021 Massage Establishment License for Yang Wang, Sunny Massage, 105 River Place, Monona, Wisconsin 53716.
7. Adjournment.

**NOTE:** Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Alene Houser at (608) 222-2525 (not a TDD telephone number) Fax: (608) 222-9225 or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

LICENSE REVIEW COMMITTEE MINUTES  
January 11, 2022

The regular meeting of the License Review Committee for the City of Monona, via Zoom, was called to order by Chair Wood at 4:01 p.m.

Present: Chair Doug Wood, Jill Mueller, Wayne Kimmell, Dan Kramarz, and Cassidy Wartenweiler

Also Present: Community Resource Officer Landon Flora, Police Chief Brian Chaney Austin, and City Clerk Alene Houser

ROLL CALL

CRO Flora reported he will serve on the Committee going forward.

APPROVAL OF MINUTES

Motion by Ms. Mueller, seconded by Mr. Kimmell, to approve the minutes of the December 15, 2021 License Review Committee meeting. Motion carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances of Unfinished Business.

NEW BUSINESS

**6.A Consideration/Discussion of Ordinance 1-22-746 Amending Section 335-8 of the Code of Ordinances Prohibiting Noise Disturbing the Peace**

Chair Wood explained that this ordinance update is relevant to this committee because it changes how Amplified Device Permits are issued. Changes include requiring applicants to apply at least 14 days in advance, limiting the number of permits per location, giving authority to the City Clerk to issue residential permits and a committee to issue commercial permits. The Police Chief currently issues these permits which doesn't allow for public comment. Discussion followed regarding why this committee would be the best fit to approve these permits.

Motion by Chair Wood, seconded by Ms. Mueller, to amend Ordinance 1-22-746 Amending Section 335-8 of the Code of Ordinances Prohibiting Noise Disturbing the Peace to substitute License Review Committee for Public Safety Committee. Motion carried.

ADJOURNMENT

Motion by Mr. Kimmell, seconded by Mr. Kramarz, to adjourn. Motion carried (4:24 p.m.).

Alene Houser  
City Clerk

MO22-01968

# CITY OF MONONA, COUNTY OF DANE APPLICATION FOR TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the City Clerk at (608) 222-2525 if you have questions.



FEE: \$10.00

The named organization applies for (Check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
  - A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.61(10), Wis. Stats.
- at the premises described below during a special event and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. EVENT

(a) Application Date 2/4/22 Date(s) of event 4/30/22

(b) List name of the event Dash for Down syndrome

(c) Full name, middle initial, and address of manager or person(s) in charge of event: PERSON(S) SUBJECT TO A POLICE BACKGROUND CHECK!

Name Kelly Antonow Date of Birth [REDACTED] Phone [REDACTED]

Address 620 Cottage Ct. Cottage Grove WI 53527

(Street) (City) (State) (Zip)

Name Eric Salzwedel Date of Birth [REDACTED] Phone [REDACTED]

Address 301 W. Main St. Marshfield WI 52559

(Street) (City) (State) (Zip)

### 2. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization

Fair Association or Agricultural Society  Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wisc. Stats.

(a) Name GiGi's Playhouse - Madison ~~Madison~~

(b) Address 4104 Monong Dr. Madison WI 53716

(Street) (City) (State) (Zip)

(c) Date Organized JUNE 18, 2013 If corporation, give date of incorporation LLC/IL 06/18/13

(d) Full names, with middle initial, date of birth, and addresses of all officers:

President Julie K. Byrnes - [REDACTED] 6103 Winnequah Rd. Monong, WI 53716

Vice President Kimberly K Arndt - [REDACTED] 7794 Sunnyside Dr. Verona WI 53593

Secretary Amy K Ulrich - 2121 Kendall Avenue Madison WI 53721 - [REDACTED]

Treasurer Keith M. Lehman - [REDACTED] - 450 Medinah St. Oregon WI 53575

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to 77.54 (7m), Wis. Stats., check this box:

### 3. LOCATION OF PREMISES where beer and/or wine will be sold, served, consumed, or stored, and areas where alcohol beverage records will be stored:

(a) Address Garbo Nick's Rd + near Winnequah Rd. Monong WI 53716

(Street) (City) (State) (Zip)

(b) Do premises occupy all or part of the building?  If part of the building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

### 4. NAMES OF LICENSED BEVERAGE SERVERS (A Licensed Operator must be on premises at all times when beer or wine is served.)

Cheyenne Milano ~~600~~

250

### DECLARATION

An Officer of the Organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer: [Signature] PRESIDENT Date: 02/10/2022 Date filed with the Clerk: \_\_\_\_\_

Police Chief Approval: [Signature] City Clerk Approval: \_\_\_\_\_ License No.: \_\_\_\_\_

NEW/REVISED APPLICANTS ONLY: Date Reported to License Review Committee: \_\_\_\_\_ Date Granted by Council: \_\_\_\_\_

MO22-02112

# CITY OF MONONA - OPERATOR LICENSE APPLICATION

Pursuant to Wisconsin Statutes Section 125.17, subject to limitations imposed by as 125.17 and 125.68(2)

## FEES ARE NON-REFUNDABLE

- Operator - One Year - \$40.00
  - Operator - Provisional - \$15.00
  - Operator - Two Years - \$65.00
  - Operator - 2<sup>nd</sup> Copy - \$5.00
  - Operator - Temporary - \$10.00
  - New License
  - Renewal License
- This license expires on June 30, 20 22

|  |                |                   |                                       |                              |
|--|----------------|-------------------|---------------------------------------|------------------------------|
| Full Legal Name of Applicant required below: |                | Sex (Circle One): | <input checked="" type="radio"/> Male | <input type="radio"/> Female |
| First:                                       | <u>Zachary</u> | M.I.:             | <u>M</u>                              | Last:                        |
| <u>Stilson</u>                               |                |                   |                                       |                              |
| Street Address: <u>4810 Wallace Ave</u>      |                |                   |                                       |                              |
| City:  | <u>Monona</u>  | State:            | <u>WI</u>                             | Zip Code:                    |
|  |                | <u>53716</u>      |                                       |                              |
| Date of Birth:                               | [REDACTED]     | Telephone Number: | [REDACTED]                            |                              |
| Drivers License Number and State:            |                |                   |                                       |                              |

How long have you continuously resided in Wisconsin? 31 yrs 5 suspended - walks to work

Place of employment as an Operator: Omniaccess repair Telephone: 204-2887

When did you complete the Alcohol Awareness Program? Date Completed: 1-13-22

**(New Applicants: Class completion certificate or WI license copy, dated within 2 years, required with application)**

- \* Have you ever been convicted of a misdemeanor or felony in the past 5 years? (Circle One)  Yes /  No
- If yes, please explain: All financial related + closed
- Are there any pending criminal charges against you? + traffic (Circle One) Yes /  No
- If yes, please explain: \_\_\_\_\_
- Are there any pending drug/alcohol related offenses against you? (Circle One) Yes /  No
- If yes, please explain: \_\_\_\_\_
- Have you been convicted of drug/alcohol related offenses in the last 5 years? (Circle One) Yes /  No
- If yes, please explain: \_\_\_\_\_

**ANY FALSE OR MISSING INFORMATION ON THIS APPLICATION WILL RESULT IN DENIAL OF YOUR OPERATOR LICENSE.** I, the undersigned, affirm that I made complete and true answers to each question, and understand my past record will become a part of this application. I understand that I am subject to a driver license check, a local police records check, and a criminal history background check by the City of Monona Police Department.

**With my signature I affirm the statement above and that I have read the instructions provided on the reverse and understand the disclosure requirements:**

Signature of Applicant: Zach Stilson

Police Department Review: Recommend Approval  Recommend Denial  Request Review

Reason for denial/review recommendation: OWI w/in 5 years

Signature of Police Chief/Officer: [Signature] Date: \_\_\_\_\_

Signature of City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

LRC Approval (if required) Date: \_\_\_\_\_ City Council Approval (if Required) Date: \_\_\_\_\_

License No. Issued: Provisional # 16 Date Issued: 3.2.22 Operator # \_\_\_\_\_ Date Issued: \_\_\_\_\_

\* 2016 TR 000075  
 \* 2016 TR 022547  
 \* 2017 SC 001644



5211 SCHLUTER ROAD ■ MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

March 14, 2022

Zachary M. Stilson  
4810 Wallace Avenue  
Monona, WI 53716

Dear Zachary Stilson:

This letter is to inform you that after review by the Monona Police Department, your application for an Operator's license for 2021/2022 is recommended for review because of a prior Operating While Intoxicated conviction within the last 5 years which you did not disclose on your application.

The License Review Committee will consider your application at its next regular meeting, scheduled for Thursday, April 12, 2022 at 4:00 p.m. in the City Hall Conference Room, 5211 Schluter Road, Monona, Wisconsin. You are requested to attend and provide information concerning the matters disclosed on your application.

You may wish to have your employer attend the meeting with you. Employer input gives the License Review Committee important information to assist in their review process.

**If you wish to appear before the License Review Committee, please contact me at 608-222-2525 no later than April 4, 2022.**

Sincerely,

Alene Houser  
City Clerk

Cc: License Review Committee  
Police Officer Landon Flora  
O'Connell's Liquor

POLICE DEPARTMENT  
5211 Schluter Road  
222-0463

COMMUNITY CENTER  
1011 Nichols Road  
222-4167

MONONA SENIOR CENTER  
1011 Nichols Road  
222-3415

FIRE DEPARTMENT  
5211 Schluter Road  
222-2528

**Alene Houser**

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**From:** Yang Wang [REDACTED]  
**Sent:** Thursday, March 17, 2022 1:11 PM  
**To:** Alene Houser  
**Subject:** Sunny Massge  
**Attachments:** Lease Termination and Mutual Release 3.22.pdf

Good afternoon,

My massage shop was not open to the public on 2/1/22, completely moved out on 2/28/22 and contacted the landlord for the contract. (The attachment below is the termination agreement signed by me and the landlord. )

For every mistake I made, I was the first to admit it and pay the fine. I have always been a person of good character and have never done anything against the law and ethics Things. But these 7 months of experience in opening a shop made me deeply realize that my ability to run and manage a business is lacking, and I need to continue learning. So I am willing to give up my Massage Establishment License in Monona. Thank you!

Best wishes,

Yang Wang

Sent from my iPhone



5211 SCHLUTER ROAD

MONONA, WI 53716-2598  
CITY HALL (608) 222-2525  
FAX (608) 222-9225  
<http://www.mymonona.com>

[INSERT DATE]

Ms. Yang Wang  
d/b/a Sunny Massage  
105 River Place  
Monona, WI 53716

RE: Notice of Revocation Hearing of Massage Establishment License – Sunny Massage

Dear Ms. Wang:

You are hereby notified a hearing will be held before the Monona License Review Committee on April 12, 2022 to consider the permanent revocation of the Massage Establishment License issued to you (License #6-2021/2022). The hearing will be held at 4:00 p.m. in the Monona City Hall Conference Room located at 5211 Schluter Road, Monona, WI.

The reasons for the above actions are that an investigation by the Monona Police Department determined the following with regard to the licensed premises of Sunny Massage located at 105 River Place, Monona, WI (hereinafter, the “Premises”):

1. On April 14, 2021, you were issued citations for an incident occurring on that day regarding (1) failing to have a licensed massage therapist on the Premises, in violation of section 296-6.A. of the Monona Code of Ordinances; and (2) failing to have an operator or a licensed manager on the Premises at all times during hours of operation, in violation of section 296-6.I. of the Monona Code of Ordinances. Monona Police # MO21-03024 A guilty judgment was entered against you for both citations on April 16, 2021.
2. On June 1, 2021, at approximately 2:30 p.m. you were issued a verbal warning for an incident occurring on that day regarding failing to have a licensed massage therapist on the Premises, in violation of section 296-6.A. of the Monona Code of Ordinances. Monona Police # MO21-04443
3. On June 8, 2021, at approximately 6:50 p.m. you were issued a verbal warning for an incident occurring on that day regarding failing to keep current records of the names and addresses of the massage technicians and employees and the date of employment and termination of each, in violation of section 296-6.J. of the Monona Code of Ordinances. Monona Police # MO21-04694
4. On November 2, 2021 at approximately 1:58 p.m. you were issued a citation for an incident occurring on that day regarding failing to have a licensed massage therapist on the Premises, in violation of section 296-6.A. of the Monona Code of Ordinances.

**POLICE DEPARTMENT**  
5211 Schluter Road  
222-0463

**COMMUNITY CENTER**  
1011 Nichols Road  
222-4167

**MONONA SENIOR CENTER**  
1011 Nichols Road  
222-3415

**FIRE DEPARTMENT**  
5211 Schluter Road  
222-2528

Monona Police # MO21-0926 A guilty judgment was entered against you for this citation on November 6, 2021.

5. On January 10, 2022 at approximately 12:31 p.m. you were (1) issued a citation for failing to have a licensed massage therapist on the Premises, in violation of section 296-6.A. of the Monona Code of Ordinances; and (2) verbally warned for failing to keep current records of the names and addresses of the massage technicians and employees and the date of employment and termination of each, in violation of section 296-6.J. of the Monona Code of Ordinances. Both incidents occurred on that day. Monona Police # MO22-00229 A guilty judgment was entered against you for the citation on January 10, 2022.

Copies of the police incident reports describing the above incidents in detail are attached.

At the above described hearing you may present evidence and testimony as to why your license should not be revoked, cross-examine witnesses called against you, and be represented by an attorney at your own cost.

Feel free to call myself or City Clerk, Alene Houser, at (608) 222-2525 if you have any questions concerning this matter.

Sincerely,

Alene House, City Clerk

cc: License Review Committee  
Brian Chaney Austin, Police Chief



## Lease Termination Agreement and Mutual Release

This Lease Termination Agreement and Mutual Release (the "**Agreement**") is by and between, River Place Business Center, LLC., a Wisconsin Limited Liability Company ("**Landlord**") and and/or Pretty Sunshine LLC and/or Yang Wang ("**Tenant**") and all others in possession.

### **WITNESSETH:**

**WHEREAS**, Landlord leases to Tenant and Tenant leases from Landlord certain premises located at 105 River Place, Monona, WI 53716 pursuant to a lease dated February 23, 2021 (as amended the "**Lease**");

**WHEREAS**, The term of the Lease expires on April 30, 2022, however, Landlord and Tenant have reached agreement on an earlier termination date for the Lease.

**NOW, THEREFORE**, for a good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Landlord and Tenant do hereby agree as follows:

1. Termination Date. The Lease shall terminate on February 28, 2022. Tenant agreed to completely vacate the Premises and turn in all keys, fobs and openers.
2. Mutual Release of all Claims. Landlord does hereby release Tenant, and any Guarantor under the Lease and any other person who is or may be liable (the "**Tenant Released Parties**"), and Tenant does hereby release Landlord, DSI Real Estate Group, LLC., and any of their agents, managers or contractors or any other person who is or may be liable (the "**Landlord Released Parties**", and together with the Tenant Released Parties the "**Released Parties**") and their respective heirs, executors, administrators, agents and assigns, and all other persons, firms or corporations affiliated with any of the Released Parties, from any and all actions, causes of action, claims, demands, damages, costs, loss of services, loss of income or profit, expenses and compensation, on account of, or in any way growing out of the Lease whether accruing at any time prior or subsequent to the date of execution of this Agreement, known or unknown. The parties acknowledge that this mutual release of all claims is a material part of the consideration for this Agreement. Each party has carefully read the foregoing release, knows the contents thereof and has had the opportunity to consult their attorneys and other advisors in connection with this Lease.
3. Miscellaneous. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement shall be binding upon the parties hereto, and their respective heirs, successors and assigns. This Agreement

may be executed in any number of counterparts, each one of which, when taken together, shall be deemed an original document. Any party may elect to execute and deliver this Agreement electronically and when so executed and delivered, this Agreement shall be the valid, binding and lawful Agreement of said party.

**River Place Business Center, LLC**

\_\_\_\_\_  
Date

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
**Yang Wang**