

AGENDA
CITY OF MONONA
San Damiano Project Steering Committee
Monona City Hall – Conference Room
5211 Schluter Road, Monona, WI
Thursday May 19, 2022
5:45 pm

NOTICE OF IN-PERSON AND ELECTRONIC MEETING

*Note: Committee Members may meet in-person at the above address or remotely via Zoom virtual meeting.
Additional details below.*

1. Call to Order
2. Roll Call
3. Appearances
4. Approval of Meeting Minutes April 26, 2022
5. New Business
 - A. Presentation of Proposals for Consulting Services for San Damiano Community Vision and Conceptual Plan Process.
 1. Ayres Associates (6:00 pm)
 2. SmithGroup (6:30 pm)
 3. MSA Professional Services (7:00 pm)
 4. Vandewalle & Associates, Inc. (7:30 pm)
 - B. Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Recommendation of Proposal for San Damiano Vision and Conceptual Plan Process).
 - C. Reconvene in Open Session Under Wisconsin Statute Section 19.85(2).
 - D. Discussion/Recommendation of Proposal for San Damiano Vision and Conceptual Plan Process.
6. Report of Activities at San Damiano – Parks & Recreation/Friends of San Damiano
7. Next Meeting Date – To Be Determined
8. Adjournment

ELECTRONIC MEETING INFORMATION NOTICE

Due to the COVID-19 pandemic, this meeting may be conducted via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in

attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. The public may still attend in person at the location stated in this agenda. However, due to the need to maintain social distancing, and the limited physical space available, the public is encouraged and requested to also attend via electronic means. Directions to do so are listed at the bottom of this agenda. Upon reasonable notice, the needs of disabled individuals will be accommodated through auxiliary aids or services. For additional information or to request this service, contact Alene Houser at 608-222-2525

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference at <https://us02web.zoom.us/j/85484536170?pwd=6alHI9mfv4zKLYvBB104RwdXWCM09L1> or by downloading the free Zoom program to your computer at <https://zoom.us/download>. At the date and time of the meeting log on through the Zoom program and enter Meeting ID: 854 8453 6170.

Please Mute Your Phone When Not Speaking To Ensure Best Possible Audio Quality.

You can register to appear and speak before the committee by utilizing the [Appearance Before a Committee Form](https://www.mymonona.com/FormCenter/CommitteeApplication-11/Appearance-Before-a-Committee-Citizen-Co-82). Link to form: <https://www.mymonona.com/FormCenter/CommitteeApplication-11/Appearance-Before-a-Committee-Citizen-Co-82>

Note: Upon reasonable notice, the City of Monona will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Alene Houser at (608) 222-2525 (not a TDD telephone number), FAX (608) 222-9225, or through the City Police Department TDD telephone number 441-0399. The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Monona ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

Topic: San Damiano Steering Committee Meeting
Time: May 19, 2022 05:45 PM Central Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/85484536170?pwd=6alHI9mfv4zKLYvBB104RwdXWCM09L1>

Meeting ID: 854 8453 6170
Passcode: 168989 One tap mobile
+13017158592,,85484536170#,,,,*168989# US (Washington DC)
+13126266799,,85484536170#,,,,*168989# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)	+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)	+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)	+1 669 900 6833 US (San Jose)

Meeting ID: 854 8453 6170
Passcode: 168989
Find your local number: <https://us02web.zoom.us/u/kxoGsonDN>

Minutes
San Damiano Project Steering Committee
April 5, 2021

City Administrator Gadow called the meeting to order at 4:30 pm.

Present: Mayor Mary O' Connor, Wes Mosman Block, Kelly Slack, Kyla Beard, Rebecca Holmquist, Marliee Gorman, and Alder Nancy Moore.

Also Present: City Administrator Bryan Gadow, Parks and Recreation Director Jake Anderson, Rick Bernstein, and Phil de Villers.

APPEARANCES

Rick Bernstein provided the Committee with his feedback on the received firm responses to the Community Visioning and Master Plan RFP. He suggests that the RFP be redrafted to solicit a specific set of skills, and how the Frank Allis House would be preserved or addressed and articulated in the RFP.

Phil de Villers provided information to the Committee on the City's purchase, the tax impact, and the amount of community input on the community. He contrasted this with the recent Monona Grove School District referendum. He noted that the borrowing interest costs would make the acquisition \$12 million.

MINUTES

Motion by Marliee Gorman to approve the April 5th meeting minutes, seconded by Doug Wood. Motion carried.

NEW BUSINESS

- A. Discussion, Consideration and Possible Action on of Selection Criteria for Consulting Services for San Damiano Community Vision and Conceptual Plan Process.

Mayor O' Connor provided an overview of the review process, asking members to highlight those firms that they would not move forward in the process.

Alder Moore recommended that Mead & Hunt, GRAEF, and SmithGroup not be forwarded in the process due to a combination of the community engagement process, team experiences, responses to the RFP.

- B. Discussion of future agenda items and future meeting dates.

C. Next Meeting Date.

The Steering Committee agreed on April 26, 2022 at 4:30PM as a next meeting date.

ADJOURNMENT

A motion was made by Alder Doug Wood, seconded by Marliee Gorman to adjourn the meeting. The motion carried. (5:37 pm).

For access to received RFP proposals for San Damiano Community Vision and Conceptual Plan Process, please click on the following link:

https://mononamy.sharepoint.com/:f:/g/personal/bgadow_ci_monona_wi_us/EqSD6KwqrvIJlq3kTGJVob0BuWxl-rnti64ssafCaUav1g?e=Zrq4R6