

Minutes
Monona Public Library Board
Board Room
January 15, 2019, 7:00 p.m.

I. Roll Call

Library Board Trustees Present: Sue Carr, President; Molly Grupe, Alderperson; Roselyn Ebel, Secretary; Erinn Monroe-Nye, and Mary Anderson, Community Representatives

Library Board Trustees Absent: Todd Stebbins, Vice President; Jennifer Fonner, School Board Representative

Library Staff Present: Ryan Claringbole, Director

II. Call to Order

President Carr called the meeting to order at 7:02 p.m.

III. Appearances

None

IV. Approval of Minutes

Alderperson Grupe motioned to approve Minutes dated December 18, 2018.

Trustee Monroe-Nye seconded. Motion passed.

V. Consent Agenda

A. Alderperson Grupe motioned to approve Bill Payments dated December 15, 2018 – January 14, 2019. Trustee Monroe-Nye seconded. Motion passed.

B. Alderperson Grupe motioned to approve the Financial Report for December 2018. Trustee Monroe-Nye seconded. Motion passed.

VI. Library Director's Report

A. Administrative report December through Mid-January.

Trustee Anderson noted that the bike rack isn't back in place yet. Director Claringbole will make sure it gets moved back.

Director Claringbole shared more details regarding the First Amendment audits shared in the Director's Report. The audits have happened in at least one library in Wisconsin and in other public buildings.

VII. Board Discussion Topics

A. The Board shared their media recommendations.

B. Strategic Plan Committee Update

Trustee Monroe-Nye shared a summary of the kick off meeting, including the next steps to conduct the community survey and community conversations. If Board

members have any individuals who would be good participants for the community conversations component, they can share this information with Director Claringbole.

C. Use of Fund Balance

Director Claringbole shared an update on his conversations with the City regarding certain uses of the fund balance and various ways the Board could choose to apply funds to support areas of greatest need in the library.

D. Director Annual Evaluation

President Carr presented an update to the Director's Evaluation Form. The Board gave input on changes to the form. The Board will work through Director Claringbole's evaluation in March, and will have the Staff feedback and Director Claringbole's self-evaluation in preparation.

VIII. Board Action Items

A. Vote on Updated Library Policies

a. Code of Conduct

President Carr moved to approve the proposed change to the Code of Conduct, which changes the allowance of snacks in the library except in the Quiet Reading Room. Trustee Anderson seconded. Motion passed.

b. Meeting Room Use

Trustee Grupe moved to approve the Meeting Room policy as amended per discussion. Trustee Monroe-Nye seconded. Motion passed.

IX. Announcements

Next Library Board meeting is February 19 at 7:00 p.m.

Loud in the Library is January 26 7 to 11 p.m.

X. Adjournment

Trustee Anderson motioned to adjourn the meeting. Trustee Monroe-Nye seconded. President Carr adjourned the meeting at 8:47 p.m.