

FINANCE AND PERSONNEL COMMITTEE MINUTES
January 22, 2019

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:15 p.m.

Present: Mayor Mary K. O'Connor and Alderperson Doug Wood

Excused: Alderperson Andrew Kitslaar

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, City Attorney William Cole, Parks & Recreation Director Jake Anderson and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Wood, seconded by Mayor O'Connor to approve the Minutes of the January 7, 2019 Finance & Personnel Committee meeting, was carried.

APPEARANCES

There were no Appearances.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A motion by Alder Wood, seconded by Mayor O'Connor to Convene in Closed Session under Wisconsin Statute section 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Claims of Reyna Fierro and Wilma Noot Paul). On a roll call vote, all members voted in favor of the motion.

Upon reconvening in Open Session:

A motion by Alder Wood, seconded by Mayor O'Connor to deny Claim of Reyna Fierro, was carried.

A motion by Alder Wood, seconded by Mayor O'Connor to deny Claim of Wilma Noot Paul, was carried.

Recreation Director Anderson reported the new Toro mower replaces a John Deere and will also be used for snow removal and other uses. It is smaller so will work well for sidewalks and the Lagoon. It is under budget due to a credit.

A motion by Alder Wood, seconded by Mayor O'Connor to approve Resolution 19-1-2318 Purchase Approval – Park Mower, was carried.

Alder Wood stated three options for Frost Woods Park maintenance were presented by Driftless Land Stewardship LLC. Option #1 was chosen but this doesn't appear to be stated in the Resolution. Recreation Director Anderson responded that Option #1 was recommended by the Parks & Recreation Board. The Frost Woods Neighborhood Association wanted more public access and public input was gathered at meetings. The plan is for removal of invasive species and maintenance of the wooded area. The land donators wanted the tree area open for children to explore. The herbicide to be used will be contained to the area. No trees will be removed unless they are unhealthy or unsafe. He will administer the project. He will be able to get some work done this winter and will get a better idea of what's there.

A motion by Alder Wood, seconded by Mayor O'Connor to approve Resolution 19-1-2319 Approval of Frost Woods Park Management Plan, was carried.

Recreation Director Anderson reported the family of late Firefighter Gary Clark are donating \$8,000 in his name for a deck at the Lagoon. He is confident the balance can be funded with other donations. The Parks & Recreation Board approved this project. Work will be done in 2019. The deck will be like the one at Wyldhaven Park. It was planned already and fits within the park's long range plans. Engineering plans for a DNR permit, if needed, will be from the contractor's staff.

A motion by Alder Wood, seconded by Mayor O'Connor to approve Resolution 19-1-2320 Acceptance of Donation for Winnequah Park Observation Deck, was carried.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions. 45% of real estate taxes were collected in December. Accurate Appraisal will review the last quarter of the City this year; the contract will be bid out in 2020.

A motion by Alder Wood, seconded by Mayor O'Connor to accept the General Fund Accounts Payable Checks Dated January 4 through January 17, 2019, was carried.

A motion by Alder Wood, seconded by Mayor O'Connor to adjourn, was carried. (6:45 p.m.)

Joan Andrusz
City Clerk