

FINANCE AND PERSONNEL COMMITTEE MINUTES
March 15, 2021

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:30 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, City Planner Doug Plowman, Parks & Recreation Director Jake Anderson, Fire Chief Jerry McMullen, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Alder Wood to approve the Minutes of the March 1, 2021 Finance & Personnel Committee meeting, was carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

City Planner Plowman reported the Landmarks Commission hired an outside consultant engineer to put out the Pagoda bid. That closed on March 5th with three received. Joe Daniels Construction was the low bid. The only difference from the RFP was how the concrete was to be formed. The Commission approved the bid with standards included and samples required. There is a 1-year standard warranty. Included is a better way for water to drain from the roof and vandalism has been addressed with 3 feet of clearance around the structure so people can't jump to the roof. Finance Director Houtakker reported there is no fiscal note; this is in the Stone Bridge Park portion and is under budget. Members are happy this project is finally being done.

A motion by Alder Wood, seconded by Alder Thomas to approve Resolution 21-3-2472 Award of Contract for the Springhaven Pagoda Rehabilitation Project. On a roll call vote, all members voted in favor of the motion.

Recreation Director Anderson reported the Woodland Park project has been in both the 2020 and 2021 Capital Budget. It includes a small off-street parking lot on the east side of the property, steps to the trail, and the trail will be re-routed to be all on park property. Out of five bids received, Blaze Landscaping Contracting, Inc. was chosen. Jon and Peggy Traver will be paying half of the costs. Alder Wood thanks the Travers and thinks more people will visit the park. Alder Thomas suggests something like a bench recognizing all the Travers have done. Recreation Director Anderson agreed and reported ideas are being discussed by the Parks & Recreation Board.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-3-2473 Award of Contract for Woodland Park Parking Lot and Trail Improvements. On a roll call vote, all members voted in favor of the motion.

Recreation Director Anderson reported the following is required to apply for the grant through the DNR for San Damiano which is due May 1st. An extension has been granted to finish the 5-year Park and Open

Space Plan. The funds are required to be used for nature-based recreation purposes, not development. Alder Thomas thanks Recreation Director Anderson for his tremendous job raising funds and his other work as well. His department brings in 50% of its program costs; the national average is 35%.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-3-2474 Authorization to Apply for the Knowles-Nelson Stewardship Local Assistance Grant Program, was approved.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Wood, seconded by Alder Thomas to Accept General Fund Accounts Payable Checks Dated February 26 through March 11, 2021, was carried.

A motion by Alder Thomas, seconded by Alder Wood to adjourn, was carried. (6:49 p.m.)

Joan Andrusz
City Clerk