

FINANCE AND PERSONNEL COMMITTEE MINUTES
May 3, 2021

The regular meeting of the Finance and Personnel Committee for the City of Monona, via Zoom, was called to order by Mayor O'Connor at 6:15 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Kathy Thomas

Also Present: City Administrator Bryan Gadow, Finance Director Marc Houtakker, Public Works Director Dan Stephany, Financial Consultant Jeff Belongia, and City Clerk Joan Andrusz

APPROVAL OF MINUTES

A motion by Alder Thomas, seconded by Alder Wood to approve the Minutes of the April 19, 2021 Finance & Personnel Committee meeting, was carried.

APPEARANCES and UNFINISHED BUSINESS

There were no Appearances or Unfinished Business.

NEW BUSINESS

Agenda items were re-ordered to allow Mr. Belongia time to remedy technical difficulties.

Public Works Director Stephany reported the three bids received for street resurfacing were reviewed by the Public Works Committee on April 22nd. The low bid, Payne & Dolan, will have a first reading by the City Council tonight, be reviewed by the Committee on May 5th, and will be considered for final approval by the Council on May 17th. He reviewed the map and cost breakdown of the project.

A motion by Alder Wood, seconded by Alder Thomas to approve Resolution 21-5-2490 Award of Contract for 2021 Street Resurfacing Project. On a roll call vote, all members voted in favor of the motion.

Public Works Director Stephany reported on February 3rd, the Public Works Committee approved the design for the Winnequah Road traffic calming project. The three bids received were reviewed by the Committee on April 22nd. The low bid, Raymond P. Cattell Inc., will have a first reading by the City Council tonight, be reviewed by the Committee on May 5th, and will be considered for final approval by the Council on May 17th. The City's engineering contractor, Vierbicher Associates, recommended approval. He reviewed costs, which are within the budget.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-5-2491 Award of Contract for Winnequah Road Traffic Calming Project. On a roll call vote, all members voted in favor of the motion.

Mr. Belongia reported the City has an outstanding AA+ rating from Standard & Poors. Bids came in less than expected for the following borrowing. He projected and reviewed a sales report. The interest rate is 1.51%; the best in many years, including the sales comparisons. Finance Director Houtakker reported the borrowing is down due to savings on utilities.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-5-2487 Authorizing the Issuance and Sale of \$3,260,000 General Obligation Promissory Notes, Series 2021A. On roll call vote, all members voted in favor of the motion.

A motion by Alder Thomas, seconded by Alder Wood to amend Resolution 21-5-2488 Authorizing the Issuance of \$8,600,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,600,000 Note Anticipation Notes, Series 2021B, in Anticipation Thereof to \$8,500,000, to account for the earnest money paid, was carried.

Mr. Belongia reported the interest cost is 1.67%. This will be a 5-year note and then will be refinanced to a 20-year borrowing, resulting in a 25-year payback. He verified to Alder Wood that it is normal for the Standard & Poors rating to be one notice below on this type of borrowing; the City is promising to pay it back, not obligating tax funds.

A motion by Alder Thomas, seconded by Alder Wood to approve Resolution 21-5-2488 Authorizing the Issuance of \$8,500,000 General Obligation Promissory Notes and the Issuance and Sale of \$8,500,000 Note Anticipation Notes, Series 2021B, in Anticipation Thereof, amended as shown. On roll call vote, all members voted in favor of the motion.

Mr. Belongia reported the following is for the utility projects being undertaken. The principal will be paid off over 5 years. The interest rate is 2.24%; lower than last year and a good rate for a shorter term borrowing with not as many bonds. The Standard & Poors rate goes down to an A because revenues from the utility are being pledged, not from the City. He discussed the City's rating and how positive it is.

A motion by Alder Wood, seconded by Alder Thomas to approve Resolution 21-5-2489 Authorizing the Issuance and Sale of \$1,550,000 Water System and Sewer System Revenue Bond Anticipation Notes, Series 2021C. On a roll call vote, all members voted in favor of the motion.

City Administrator Gadow provided information on the following \$22,845 Renew Monona application which was reviewed and approved by the CDA last week. The work corrects flooding issues. The homeowners got a smaller loan approved previously, but the project stalled due to COVID-19 and they returned the funds.

A motion by Alder Wood, seconded by Alder Thomas to approve the Renew Monona Loan Program Request for Taymoor Sardar and Darcy Wittberger, 615 W. Dean Avenue. On a roll call vote, all members voted in favor of the motion.

Finance Director Houtakker reviewed recent Accounts Payables and answered member's questions.

A motion by Alder Thomas, seconded by Alder Wood to Accept General Fund Accounts Payable Checks Dated April 16 through April 29, 2021, was carried.

A motion by Alder Wood, seconded by Alder Thomas to adjourn, was carried. (6:42 p.m.)

Joan Andrusz
City Clerk