

## FINANCE AND PERSONNEL COMMITTEE MINUTES

August 7, 2023

The regular meeting of the Finance and Personnel Committee for the City of Monona was called to order by Mayor O'Connor at 6:00 p.m.

Present: Mayor Mary K. O'Connor and Alderpersons Doug Wood and Patrick DePula (arrived at 6:20 p.m.)

Also Present: Administrator Neil Stechschulte, Public Works Project Manager Brad Bruun, Director of Planning & Community Development Doug Plowman, Finance Director Marc Houtakker, City Attorney Bill Cole, and City Clerk Alene Houser

### APPROVAL OF MINUTES

Motion by Alder Wood, seconded by Mayor O'Connor, to approve the Minutes of the July 17, 2023 Finance & Personnel Committee meeting. Motion carried.

### APPEARANCES

There were no Appearances.

### UNFINISHED BUSINESS

There was no Unfinished Business.

### NEW BUSINESS

Items 6.C through 6.G were moved forward on the agenda to accommodate those present.

**6.A Convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (1208 E. Broadway – Whitehorse and Northpointe Development Agreements).**

Motion by Alder DePula, seconded by Alder Wood, to convene in Closed Session under Wisconsin Statute section 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (1208 E. Broadway – Whitehorse and Northpointe Development Agreements). On a roll call vote, all members voted in favor of the motion.

**6.B Reconvene in Open Session Under Wisconsin Statute Section 19.85(2).**

Upon reconvening in open session:

**6.C Consideration of Resolution 23-7-2637 Approving a Facility Use Agreement with Monona Grove Youth Football.**

Administrator Stechschulte explained that this agreement has previously been year to year. In order to build on the current relationship this agreement will be for 15 years. The City is able to get out of the contract at any time with a 30-day notice.

Motion by Alder Wood, seconded by Mayor O'Connor, to approve Resolution 23-7-2637 Approving a Facility Use Agreement with Monona Grove Youth Football. Motion carried.

**6.D Resolution No. 23-8-2638 Amending the 2023 Capital Budget for Emergency Repairs in the Fire Department.**

Director Houtakker explained that the money would come from the Community Center project that has been put on hold

Motion by Alder Wood, seconded by Mayor O'Connor, to approve Resolution 23-8-2638 Amending the 2023 Capital Budget for Emergency Repairs in the Fire Department. On a roll call vote, all members voted in favor of the motion.

**6.E Consideration of Resolution 23-8-2639 Award of Contract for 2023 Fire Department Bathroom Repairs.**

Director Houtakker explained that the Fire Department bathroom is in need of emergency repairs due to a collapsed sanitary line. This causes standing sewer in the toilets and shower. KSW Construction was the apparent low bidder at \$102,066.

Motion by Alder Wood, seconded by Mayor O'Connor, to approve Resolution 23-8-2639 Award of Contract for 2023 Fire Department Bathroom Repairs. On a roll call vote, all members voted in favor of the motion.

**6.F Financial Report.**

Director Houtakker reviewed the year to date Financial Report and answered member's questions.

**6.G Acceptance of General Fund Accounts Payable Checks Dated July 14-August 3, 2023. (Documentation of invoices paid is available in the City Clerk's office.)**

Director Houtakker reviewed recent Accounts Payables and answered member's questions.

Motion by Alder Wood, seconded by Alder DePula, to accept General Fund Accounts Payable Checks Dated July 14-August 3, 2023. Motion carried.

**ADJOURNMENT**

Motion by Alder DePula, seconded by Alder Wood, to adjourn. Motion carried. (6:40 pm)

Alene Houser  
City Clerk