

Minutes
Community Development Authority Meeting
July 26, 2011

The meeting of the Community Development Authority for the City of Monona was called to order by Chair Robb B. Kahl at 7:00 p.m.

Present: Chair Robb B. Kahl, Aldm. Jim Busse, Mr. Andrew Homburg, Mr. George Lightbourn, Mr. Jason Scott, and Mr. John Surdyk.

Absent: Aldm. Jeff Wiswell (Excused)

Also Present: City Administrator Patrick Marsh, and CDA consultant Gary Becker from Vierbicher Associates.

MINUTES

A motion was made by Mr. Homburg, seconded by Aldm. Busse, for approval of the minutes of June 28, 2011.

The motion carried.

APPEARANCES

There were no appearances and the appearances section was declared closed.

OLD BUSINESS

A (1). Renewal of TID #2 as a Donor District to TID #4 through 2018. – Mr. Becker explained the process of approving TID #2 as a donor district to TID #4 and the significance of this action. The authority members discussed the issue in great detail. Mr. Homburg made the motion to approve. The motion was seconded by Alderman Busse and all members voted in favor.

A (2). Potential Amendments of other TIF districts. – Mr. Becker explained the process of approving an amendment to TID #4 that would allow TIF expenditures within one-half mile of its boundaries. The authority members discussed the issue in detail. Several members noted the benefits it would lend to area's along Monona Drive between Nichols Road and Dean Avenue. Alderman Busse made the motion to amend TID #4 as noted above. Mr. Surdyk seconded the motion. The motion was approved with all members in favor and MR. Lightbourn abstaining.

A (3). Review of Schedule Regarding Potential TID Amendments – Mr. Becker briefly went over the schedule of TID amendments moving forward. Mr. Becker noted that a public hearing would occur in September and the amendments would go to the City Council in September.

A (4). Consideration of CDA TIF Reimbursement Policy – Mr. Becker explained that there was not currently any policy in place for reimbursing the CDA for TIF expenditures. Mr. Becker also noted that it is an allowable expenditure and it is noted in the project plans for the existing TIF Districts. The CDA requested Mr. Marsh to get some example policies from our neighboring communities and present them at the next meeting.

NEW BUSINESS

Consideration of Agreement for Engineering Consulting Services for East Broadway/Copps Avenue Intersection Improvements with Vierbicher – Mr. Marsh noted that Vierbicher has recently completed the East Broadway Corridor Traffic Analysis and have also submitted a proposal to provide engineering services for the improvements in and around the Copps/Broadway intersection. Mr. Marsh also noted that Monona's City policy calls for multiple proposals for projects exceeding \$15,000. Mr. Marsh noted that several additional engineering consulting firms have been contacted regarding this project. The Finance and Personnel Committee and City Council will be reviewing proposals at the August 1st meeting.

MISCELLANEOUS BUSINESS

7.(A). Status of Demolition of City Owned Buildings in the North Part of Monona Drive.

City Administrator Pat Marsh gave an update on the status of the demolition of the two City-owned buildings in the north part of Monona Drive. Mr. Marsh noted that the building has been removed and only minor site work is remaining. Mr. Marsh also noted that some measures will be taken to keep vehicles off of the former building sites.

7.(B). Next Regular CDA Meeting

It was noted that there was not a need for an August meeting. Chair Kahl requested that Mr. Marsh send an email to the members regarding the date of the next meeting.

ADJOURNMENT

A motion was made by Alderman Busse, seconded by Mr. Scott to adjourn.

The motion carried.

8:30 p.m.

